

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: **ADMISSION, DISCHARGE, TRANSFER POLICY**
CHAPTER: **SEVEN – MEMBER SERVICES**
POLICY #: **07-01-001**
EFFECTIVE DATE: **January 1, 2014**

PURPOSE

To establish appropriate considerations and standards for admission to, transfer within, and discharge from services.

APPLICATION

This policy applies to the five Member Community Mental Health Services Programs (CMHSPs), contracted providers and agencies/entities on the NMRE Substance Use Disorder Services provider panel.

POLICY

It is the policy of the Northern Michigan Regional Entity that all services are provided in a person-centered, culturally competent manner that is trauma informed and responsive. Services are intended to support self-directed goals, as expressed through the person-centered planning process.

To support this, admission to services will be based on appropriate medical necessity criteria as applied to individually defined needs and goals. Similarly, transfer to, or addition of, additional services is intended to be consistent with attainment of the identified goals and individual choice toward achieving those goals. Referral to other services and providers will occur in consultation with the consumer and be intended to support attainment of the individual’s goals.

REFERENCE

- MDHHS-PIHP Managed Mental Health Supports and Services Contract
- NMRE Person-centered Planning Protocol

REVISED:

REVIEWED: **March 23, 2016**

APPROVED: **December 18, 2013**

Signed copy is on file with NMRE

Dave Schneider
Northern Michigan Regional Entity Chief Executive Officer

Date

Signed copy is on file with NMRE

Joe Stone
Northern Michigan Regional Entity Board Chair

Date