

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: **COMPETITIVE BID PROPOSAL POLICY FOR SUBSTANCE USE DISORDER (SUD) SERVICES**
CHAPTER: **EIGHT - FINANCE**
POLICY #: **08-01-002-S**
EFFECTIVE DATE: **October 1, 2014**

PURPOSE

To establish a competitive proposal policy for the selection of prevention providers for participation on the Northern Michigan Regional Entity (NMRE) Substance Use Disorder Provider Panel

APPLICATION

The NMRE Substance Use Disorder Provider Panel members.

POLICY

Northern Michigan Regional Entity (NMRE) will open the provider panel for prevention services every two years. The NMRE Substance Use Disorder (SUD) Policy Oversight Board will make recommendations for acceptance of applications to the NMRE Board. The final decision regarding the acceptance of applications will be made by the NMRE Board.

A special bid process may be requested at times outside of the scheduled process. A special bid process may be requested based on one or more special circumstance and may be limited to services targeting a specific population, geographic service area and/or specialized service. The NMRE Substance Use Disorder Policy Oversight Board will make a recommendation, including a recommendation to waive or modify the process, to the NMRE Board for a special bid process and outcome.

CRITERIA

CRITERIA FOR A ROUTINE COMPETITIVE BID PROCESS FOR INCLUSION ON THE NMRE SUBSTANCE USE DISORDER PROVIDER PANEL

NMRE will open a portion of the counties for competitive bid for prevention services on a yearly basis by county groupings. .

CRITERIA FOR A SPECIAL COMPETITIVE BID PROCESS FOR INCLUSION ON THE NMRE SUBSTANCE USE DISORDER PROVIDER PANEL

A special competitive bid process for prevention services of the NMRE Substance Use Disorder Provider Panel may be conducted in the event of one or more of the following:

1. The prevention services provided within a specific service area are not sufficient to meet the area's service needs.
2. The prevention services provided within a specific service area do not meet the ethnic, cultural and/or special service needs of members of the community.

3. The provider serving an area, target population and/or providing a specific service on the NMRE Substance Use Disorder Provider Panel does not meet contractual obligations.
4. The provider serving an area, target population and/or providing a specific service element on the NMRE Substance Use Disorder Provider Panel is merged with another organization.
5. Other situations or circumstances that, in the judgment of the NMRE Board, constitute a significant need.
6. New services, programs or funding are added where there is sufficient change in scope to warrant a new selection process
7. New services, programs or funding are added which exceed the current provider capacity in the specific area
8. New services, programs or funding are added where multiple providers exist in the specific area

REFERENCE

NMRE Substance Use Disorder Provider Panel Competitive Bid Procedures

REVISED: May 24, 2017; June 24, 2015

REVIEWED:

APPROVED: August 27, 2014

Signed copy is on file with NMRE

 Dave Schneider
 Northern Michigan Regional Entity Chief Executive Officer

 Date

Signed copy is on file with NMRE

 Joe Stone
 Northern Michigan Regional Entity Board Chair

 Date