

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: MILEAGE REIMBURSEMENT POLICY
CHAPTER: EIGHT - FINANCE
POLICY #: 08-01-007
EFFECTIVE DATE: January 1, 2014

PURPOSE

To establish a mileage reimbursement rate.

APPLICATION

All Northern Michigan Regional Entity staff.

POLICY

The mileage reimbursement paid to staff will be equivalent to the IRE approved rate. Staff is encouraged to use agency vehicles, if available.

REFERENCE

REVISED:

REVIEWED:

APPROVED: June 19, 2013

Signed copy is on file with NMRE

Dave Schneider
Northern Michigan Regional Entity Chief Executive Officer

Date

Signed copy is on file with NMRE

Joe Stone
Northern Michigan Regional Entity Board Chair

Date