

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: NON-LICENSED SUPPORT AND SERVICE STAFF QUALIFICATIONS POLICY
CHAPTER: FIVE – PROVIDER NETWORK & CONTRACT MANAGEMENT
POLICY #: 05-01-007
EFFECTIVE DATE: April 23, 2014

PURPOSE

To assure that the provider network enrolls qualified providers of consumer support or care staff.

APPLICATION

This policy applies to the five Member Community Mental Health Services Programs (CMHSPs), and the NMRE Substance Use Disorder Services provider panel.

POLICY

The PIHP will assure that providers of support services, who are not required to be licensed or have state registration, are qualified to perform their jobs.

CMHSPs will have adequate employment practices that address all aspects of employment, staff development, primary source verification, criminal background check, and demonstrate ability to perform the functions of the position as listed in the position description. The PIHP will monitor compliance.

REFERENCE

MDHHS-PIHP Medicaid Managed Specialty Supports and Services Contract
Medicaid Provider Manual – Mental Health and Substance Abuse

REVISED: April 21, 2016

REVIEWED:

APPROVED: April 23, 2014

Signed copy is on file with NMRE

Dave Schneider
Northern Michigan Regional Entity Chief Executive Officer

Date

Signed copy is on file with NMRE

Joe Stone
Northern Michigan Regional Entity Board Chair

Date