

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: **TRANSITIONING INDIVIDUALS FROM INSTITUTIONS POLICY**
CHAPTER: **SEVEN – MEMBER SERVICES**
POLICY #: **07-01-011**
EFFECTIVE DATE: **January 1, 2014**

PURPOSE

To establish criteria to be followed when planning for an individual’s discharge from an institution.

APPLICATION

All providers on the NMRE provider panel.

POLICY

It is the policy of the Northern Michigan Regional Entity (NMRE) that all persons being released from an institution will be actively involved, to the extent possible, in the discharge planning process. The individual’s specific wishes and needs will be considered in the planning process. Alternative services will be appropriate to the needs of the individual and provide the least restrictive, appropriate services in the most appropriate setting.

The service provider must be able to meet the needs of the individual being released from the institution, either directly or through a contracted provider network. Person-centered planning, consistent with *NMRE Person-Centered Planning Protocol*, will ensure that the individual has opportunity for community inclusion and participation.

REFERENCE

- MDHHS/PIHP Specialty Services and Supports Contract
- Attachment P.4.1.1 Person-Centered Planning Protocol

REVISED: **May 16, 2016**

REVIEWED:

APPROVED: **June 19, 2013**

Signed copy is on file with NMRE

Dave Schneider
Northern Michigan Regional Entity Chief Executive Officer

Date

Signed copy is on file with NMRE

Joe Stone
Northern Michigan Regional Entity Board Chair

Date