

**Northern Michigan Regional Entity  
Substance Use Disorder Policy Oversight Board  
November 6, 2017  
Diocese of Gaylord, Pastoral Center**

<b>Board Members in Attendance:</b>	Carolyn Brummund, Brenda Fournier, Don Schuiteman, Joel Evans, John Wallace, Terry Newton, Chuck Welch, Jay O’Farrell, David Comai, Gwenne Allgaier, Richard Schmidt, Dean Vivian, Roger Frye, Ron Quackenbush, Larry Wilson, Duane Switalski, Gary Taylor
<b>Board Members Excused:</b>	Coury Carland, Rick Anderson, Terry Larson, Gary Stefanko
<b>Board Members Absent:</b>	
<b>Staff in Attendance:</b>	Eric Kurtz, Sara Sircely, Heidi Serven, Denise Switzer, Jessica Davis, Christina Pudvan
<b>Public in Attendance:</b>	Chip Cieslinski, Kara Steinke, Larry LaCross, Sue Winter, Susan Pulaski, Heather Diggs, Julie Denslow

- I. Call to Order – Let the record show that Chairman Roger Frye called the meeting to order at 10:00 a.m.
  
- II. Roll Call – Let the record show that Coury Carland, Rick Anderson, Terry Larson and Gary Stefanko were excused with notice.
  
- III. Pledge of Allegiance – Let the record show that the Pledge of allegiance was recited by the group.
  
- IV. Approval of Past Minutes - **MOTION MADE BY RICHARD SCHMIDT TO APPROVE THE SUD POLICY OVERSIGHT BOARD MINUTES FROM SEPTEMBER 11, 2017, SECOND BY LARRY WILSON. MOTION CARRIED.**
  
- V. Approval of Agenda – **MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE SUD POLICY OVERSIGHT BOARD OF DIRECTORS MEETING AGENDA ON SEPTEMBER 11, 2017, SECOND BY RON QUACKENBUSH. MOTION CARRIED.**

- VI. Acknowledgement of Conflict of Interest – Let the record show that no conflicts of interest were noted on this date.
- VII. Public Comment – Let the record show that no public comment was shared on this date.
- VIII. SUD Coordinator Report – Sara shared an RFI has been issued to licensed providers in the NMRE region to determine what services are being offered and rates for services. NMRE will review and look at how to proceed for contracting for SUD services. Sara reviewed status of “Pause and Reset” mantra with new Executive Director. One change is that SUD team will begin attending the board meetings. Sara introduced NMRE staff Christie Pudvan, Prevention Coordinator, Jessica Davis, Recovery Supports Coordinator and Denise Switzer, Treatment Coordinator.
  
- IX. SUD Numbers Report –
  - a. Calls by type - Sara reviewed the report for FY 2017.
  - b. Screenings – Sara reviewed the report for FY 2017.
  - c. Admissions – Sara reviewed the report for FY 2017, total 5,656, unduplicated count was 4,003.
  
- X. Finance
  - a. Financial Report – Sara reviewed expenditures by provider, by level of care through August 2017.
  - b. Liquor Tax – Sara reviewed the report through August 31, 2017. Sara reviewed new more detailed report on page 22 with receipts and expenditures for liquor tax funds and allocations by county. Board asked for a report that they can provide to the county commissioners.
  
- XI. New Business
  - a. FY 2018 Budget – Sara reviewed the proposed budget for NMRE including SUD services and PA 2 funds.
  - b. Inflexxion Renewal for ASI MV - Sara reviewed the renewal agreement with Inflexxion for assessment services for FY 2018. MDHHS is looking to move to a standardized assessment in the future. **MOTION MADE BY DON SCHUITEMAN TO RECOMMEND THE NMRE BOARD OF DIRECTORS TO APPROVE PAYMENT OF THE INVOICE FROM INFLEXXION FOR RENEWAL OF ASI, BHI AND CHAT SUBSCRIPTION THROUGH 12/31/18, SECOND BY RICHARD SCHMIDT. MOTION CARRIED.**
  - c. Liquor Tax Requests
    - i. FY2018 Plan – A handout was distributed. Sara reviewed proposed liquor tax projects.

Don Schuiteman asked if all counties have been contacted by NMRE to see if they are willing to form a coalition. Sara indicated that NMRE has not contacted them, but this is the avenue that can be used to start the conversations. SUD prevention provider spear heads the coalitions and involve representation from various stakeholder groups. **MOTION MADE BY DON SCHUITEMAN TO RECOMMEND APPROVAL OF THE FY 2018 LIQUOR TAX PLAN, SECOND BY TERRY NEWTON. MOTION CARRIED.**

- ii. MRS - Sara reviewed liquor tax request for Michigan Rehabilitation Services for \$35,000 split between 21 counties for clients receiving services funding through NMRE. **MOTION MADE BY TERRY NEWTON TO RECOMMEND APPROVAL OF THE LIQUOR TAX REQUEST FOR \$35,000 FOR MICHIGAN REHABILITATION SERVICES, SECOND BY GARY TAYLOR. MOTION CARRIED.**
- iii. Leelanau Prevention Services - Sara reviewed request to continue the liquor tax funding for Suttons Bay Public Schools and Glen Lake Public Schools and reviewed proposed changes. Request was for \$39,060 from Leelanau County liquor tax funds. **MOTION MADE BY GWENNE ALLGAIER TO RECOMMEND APPROVAL OF THE REQUEST FROM THE LEELANAU COUNTY FAMILY COORDNATING COUNCIL FOR \$39,060 OF LEELANAU COUNTY LIQUOR TAX FUNDS, SECOND BY TERRY NEWTON. MOTION CARRIED.**
- iv. Botvin's LifeSkills – Sara reviewed the request for liquor tax funding from NMRE on behalf of the Prevention Providers for training on implementation of Botvin's LifeSkills prevention curriculum. Catholic Human Services will be the fiduciary of the grant. **MOTION MADE BY RON QUACKENBUSH TO RECOMMEND APPROVAL OF THE REQUEST FROM CATHOLIC HUMAN SERVICES FOR \$9,000 OF LIQUOR TAX FUNDS FROM 21 COUNTIES TO BE ALLOCATED BASED ON PREVENTION PROVIDER STAFF THAT ATTEND THE TRAINING, SECOND BY DUANE SWITALSKI. MOTION CARRIED.**

- d. Health Home Potential Project - A handout was distributed. Eric Kurtz presented information on the potential of a SUD Health Home. NMRE has been pursuing the expansion of a behavioral health home in Grand Traverse and Manistee counties and expand throughout NMRE region. During these discussions, MDHHS had proposed a SUD Health Home for Opioid Use in NMRE region. MDHHS is beginning to recognize the need for additional services, even though the region has been proactive in preventing opioid overdose deaths. Eric shared that NMRE region per capita is the highest use of opioid use in the state of Michigan. Proposed use taxing of medical marijuana facilities for funding and federal funding match. Eric said this project would be an administrative function with a team model with medical staff, peer supports and others to address client needs for opioid use services. The Health Home model is not a specific location, but consists of outpatient providers who can meet criteria of a team approach (physicians, nurses, peers) and the intent is to coordinate services, including health care, for identified individuals. Eric indicated that some agencies are doing this through the federally qualified health centers in other regions. Next steps will be looking at potential providers and how can we impact the 21county region.

The Health Home model is a Medicaid covered benefit and would be run through NMRE.

Eric will keep the SUD Board updated on the progress of this project.

XII. Old Business

- a. Liquor Tax Request – Otsego County Coalition – Sara reviewed the request for Health Department of Northwest Michigan for \$42,586.00 of liquor tax funding for the development of Substance Use Prevention Coalition building and prevention education services in Otsego County. Susan Pulaski of the Health Department distributed a packet of information and discussed the proposal. **MOTION MADE BY DON SCHUITEMAN TO RECOMMEND APPROVAL OF THE REQUEST FROM THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN FOR \$42,586.00 OF OTSEGO COUNTY LIQUOR TAX FUNDS FOR COALITION DEVELOPMENT, SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.**
- b. Liquor Tax Policy, Application Update - Sara reviewed update to liquor tax policy to continue services that have been proven to be effective. **MOTION MADE BY GWENNE ALLGAIER TO APPROVE UPDATED LANGUAGE TO THE NMRE LIQUOR TAX POLICY, SECOND BY TERRY NEWTON. MOTION CARRIED.**

XIII. Marijuana Information – Christie Pudvan, Prevention Coordinator presented on marijuana education information that was included in the SUD board packet.

Christie shared two ballot petitions on legalization of marijuana. One is to amend constitution to allow any person at any age to use marijuana.

Second proposal would allow individuals to have certain amounts of marijuana for personal use and to allow tents at various festivals. This is gaining momentum and if moving forward it will be on the ballot for next November for Michigan voters.

Michigan Prevention Association and SMART Approaches to Marijuana – Ohio State has overcome legalizing, there are two different groups, the political and grass roots group. Catholic Human Services is sponsoring a training on Drug Trends on Monday, November 27<sup>th</sup>. Catholic Human Services will be hosting lunch and learn sessions on marijuana education and the Northwest Michigan Health Department is completing education on marijuana with the youth coalitions. NMRE is working on developing talking points for community education and messaging. NMRE will be hosting a prescription drug task force meeting on December 13<sup>th</sup> at 10:00 a.m. Christie encouraged board members to read all the policy information presented in board packet.

XIV. Public Comment – No public comment was offered.

XV. Next Meeting – The next meeting of the SUD Policy Oversight Board of Directors is scheduled on **January 8, 2018** due to New Year’s Holiday. Meeting will be held at the Diocese of Gaylord.