

**NORTHERN MICHIGAN REGIONAL ENTITY  
SUD OVERSIGHT BOARD MEETING  
10:00AM, SEPTEMBER 10, 2018  
CROSS STREET CONFERENCE ROOM, GAYLORD**

<b>ATTENDEES:</b>	<b>Rick Anderson, Coury Carland, Roger Frye, Terry Larson, Terry Newton, Ron Quackenbush, Richard Schmidt, Duane Switalaki, Gary Taylor, John Wallace, Larry Wilson, Chuch Welch, Dean Vivian</b>
<b>ABSENT:</b>	<b>Gwenne Allgaier, Carolyn Brummund, David Comai, Joel Evans, Brenda Fournier, Jay O'Farrell, Gary Stefanko, Melissa Zelenak</b>
<b>STAFF IN ATTENDANCE:</b>	<b>Jessica Davis, Cheryl Kobernik, Eric Kurtz, Mary Marlatt-Dumas, Brian Martinus, Christie Pudvan, Brandon Rhue, Denise Switzer, Dee Whittaker Deanna Yockey, Carol Balousek</b>
<b>PUBLIC IN ATTENDANCE:</b>	<b>Chip Cieslinski, Heather Diggs, Chris Hindbaugh, Nicole Montgomery, Kara Stienke, Sue Winter</b>

CALL TO ORDER

Let the record show that Chairman Roger Frye called the meeting to order at 10:00AM.

ROLL CALL

Let the record show that Gwenne Allgaier, Joel Evans, Brenda Fournier, Jay O'Farrell, Gary Stefanko, and Melissa Zelenak were excused for the meeting on this date. David Comai was marked absent. An unsuccessful attempt was made to contact Carolyn Brummund via Skype. All other NMRE Substance Use Disorder Oversight Board Members were in attendance.

PLEDGE OF ALLEGIANCE

Let the record show the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The minutes from the June meeting were included in the materials packet for the meeting on this date.

**MOTION MADE BY RON QUACKENBUSH TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD MEETING DATED JUNE 25, 2018, SECOND BY RICHARD SCHMIDT.**

Discussion: Dean Vivian referred to page two of the minutes under "Liquor Tax." He asked if an answer to his question (about the difference between the unspent funds ending balance of \$4,543,884 the ending balance of \$4,894,113) had been provided. Deanna Yockey, NMRE Chief Financial Officer, agreed to clarify. The \$4,543,884 amount is the Year-to-Date unspent fund balance (all funding sources) plus the liquor tax carry forward. The \$4,894,113 is the combined total of liquor tax dollars available in the 21-county region.

Duane Switalski noted that language was missing under the Roll Call portion of the minutes. Let the record show that Rick Anderson and Melissa Zelenak were excused from the June meeting. This will be corrected in the June meeting minutes.

**Voting took place on Mr. Quackenbush's motion. MOTION CARRIED.**

#### APPROVAL OF AGENDA

Let the record show that no additions or changes were proposed to the agenda for the meeting on this date.

**MOTION MADE BY RICHARD SCHMIDT TO APPROVE THE AGENDA FOR THE SEPTEMBER 10, 2018 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD, SECOND BY LARRY WILSON. MOTION CARRIED.**

#### ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to any of the meeting agenda items; none were indicated.

#### PUBLIC COMMENT

Let the record show that no comments were offered from the public during the meeting on this date.

#### SUD COORDINATOR REPORT

Let the record show that in the absence of NMRE Managing Director of Substance Use Disorder Services, Sara Sircely, no report was provided during the meeting on this date.

#### SUD NUMBERS REPORT

##### **Screenings and Calls**

Dee Whittaker, Managing Director of Access and Clinical Services, requested that discussion of the Access Center call numbers be deferred until later in the Agenda.

##### **Admission Report**

A summary of admissions data for FY18 through July 31<sup>st</sup> was included in the materials for the meeting on this date. Dean Vivian referred to the table on the top of the report for admissions FY15 through FY18 Year-to-Date; a 24% reduction was noted. NMRE SUD Treatment Coordinator, Denise Switzer, clarified that NMRE had to readmit data when it implemented PCE software which resulted in "false" high numbers for FY15. She also noted that numbers for August and September of FY18 had not yet been calculated. Another explanation that was given to account for the decrease was that many individuals may have previously been enrolled; this is supported by data shown in the Length of Stay Report.

Mr. Vivian noted several inconsistencies in the report. The information displayed under "Employment Status" was not corrected per his request from the June report. He indicated there is likely a problem with the set-up and/or formulas. He asked to for a review of the numbers used in the denominators. Ms. Switzer agreed to take a closer look. The report will be corrected and resent to SUD Oversight Board Members with the September meeting minutes.

#### FINANCE

##### **Financial Report**

Dean Vivian drew attention to the page titled "Funding Source Report – SUD." He asked what the \$484,153 redirect refers to and why it differs from the PA2/liquor tax amount of \$251,056. Ms. Yockey clarified that the amount of \$251,056 reflects liquor tax expenses through June 30, 2018; the \$484,153 amount is liquor tax dollars needed to supplement Block Grant. Clarification was made that blacked out cells indicate the field is not applicable; a change to "NA" will be made to future reports.

Mr. Vivian identified that the amount of carry forward was not included in the report. Ms. Yockey provided the amount as \$4,572,471 and agreed to include it in future monthly reports.

### Liquor Tax

Liquor tax fund balances as of June 30, 2018 were shown in the Financial Report under the page heading, "Schedule of PA2 Funds by County;" the total amount for the 21-county region was reported as \$5,091,627.

### FY19 Projects

A summary of FY18 liquor tax fund projects by county was included in the materials packet for the meeting on this date; these targeted prevention, treatment, and recovery support services. A similar prioritized list for FY19 was distributed during the meeting.

### FY19 Budget

Let the record show that the NMRE FY19 budget is in development and was not presented for discussion during the meeting on this date. The budget will be brought to the NMRE SUD Oversight Board in November.

### NEW BUSINESS

#### **Synar Results**

Christie Pudvan, NMRE Prevention Coordinator, distributed a report on the FY18 Synar Results during the meeting. Ms. Pudvan described the process of the annual Synar checks. A master-list of tobacco product sellers in the 21-county region is created and sent to MDHHS. Non-Synar checks are conducted first. When finished, providers educate the retailers on selling to youth. The final stage is the Synar sales. A goal of under 20% is needed to maintain funding. The percentage for FY18 was very positive, reported as 7.14%.

#### **Liquor Tax Requests**

##### Centra Wellness Network

A Benzie County liquor tax request was received from Centra Wellness Network in the amount of \$55,720 to support the BAY Initiative. Cheryl Kobernik explained the Bay Initiative utilizes the Communities that Care evidence-based practice to implement a coalition-based community prevention system for youth problem behaviors including underage drinking, tobacco use, violence, delinquency, school dropout rates, and substance abuse.

##### Centra Wellness Network

A Manistee County liquor tax request was received from Centra Wellness Network in the amount of \$61,957 to support SEA Manistee. Ms. Kobernik explained SEA Manistee, like the BAY Initiative, assists youth to navigate through adolescence. SEA Manistee also utilizes the Communities that Care evidence-based practice.

**MOTION MADE BY RICHARD SCHMIDT TO RECOMMEND THE LIQUOR TAX FUND REQUESTS FROM CENTRA WELLNESS NETWORK IN THE AMOUNTS OF FIFTY-FIVE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$55,720.00) FROM BENZIE COUNTY AND SIXTY-ONE THOUSAND NINE HUNDRED FIFTY-SEVEN DOLLARS (\$61,957.00) FROM MANISTEE COUNTY, SECOND BY CORY CARLAND. MOTION CARRIED.**

##### Health Department of Northwest Michigan

An Otsego County liquor tax request was received from the Health Department of Northwest Michigan in the amount of \$60,167 to continue the Substance Use Prevention Youth Coalition. Nicole Montgomery explained this would be the second year of the RISE project, which aims to promote and provide prevention education services to youth in Otsego County.

Mr. Vivian noted the amount requested was indicated as \$60,167 on the Cost Detail, but \$61,167 on the Application. Ms. Montgomery responded the difference is likely attributable to a typo. Mr. Vivian also indicated the "Allocated not yet Spent" figure on the application should read \$42,586.

**MOTION MADE BY TERRY NEWTON TO RECOMMEND THE LIQUOR TAX FUND REQUEST FROM THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN IN THE AMOUNT OF SIXTY THOUSAND ONE HUNDRED SIXTY-SEVEN DOLLARS (\$60,167.00) FROM OTSEGO COUNTY, SECOND BY RON QUACKENBUSH. MOTION CARRIED.**

Addiction Treatment Services

A Grand Traverse County liquor tax request was received from Addiction Treatment Services (ATS) in the amount of \$150,000 to implement a program to treat women for addiction that allows them to have their kids with them. Chris Hindbaugh explained the liquor tax dollars would be used as “start-up” funds to renovate the site, furnish rooms, hire and train staff, and otherwise prepare to open the 12-bed facility. Historically, this population was referred out of the NMRE region for treatment.

Mr. Vivian asked whether the request was for a two-month or three-month timeframe. Mr. Hindbaugh responded the funds would likely be needed for three months; beyond that, expenses would be “operational” funded like the provider’s other programs. Mr. Vivian noted that two months was stated on the application. Mr. Vivian asked about the \$32,000 for travel; Mr. Hindbaugh indicated the total includes the purchase of a van.

Mr. Kurtz expressed concern with the request. He stated ATS is essentially building a program that will, in turn, bill the NMRE. Mr. Kurtz voiced support of the program but concerns about setting a precedent of using PA2 funds to build a program that bills for Medicaid reimbursable services. Mr. Hindbaugh expressed that he did discuss the topic with Ms. Sircely previously. Terry Newton suggested Mr. Hindbaugh reach out to the Rotary for funds. Mr. Kurtz stressed that he will need to research whether liquor tax dollars can be used in the way proposed by ATS. Mr. Larson advised that the NMRE SUD Oversight Board vote on the recommendation, leaving approval to the NMRE Board. In the meantime, Mr. Kurtz can determine if it is an allowable use of PA2 funds.

**MOTION MADE BY TERRY LARSON TO RECOMMEND THE LIQUOR TAX FUND REQUEST FROM ADDICTION TREATMENT SERVICES IN THE AMOUNT OF ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) FROM GRAND TRAVERSE COUNTY, SECOND BY CHUCK WELCH. MOTION CARRIED.**

Mr. Larson requested that a statement from NMRE staff accompany all future liquor tax requests.

Catholic Human Services

A Grand Traverse liquor tax request was received from Catholic Human Services in the amount of \$87,994 to support the Grand Traverse County Drug-Free Coalition. Chip Cieslinski explained the Drug-Free Coalition was formed in 2015 in response to the opioid epidemic. The coalition includes representation from law enforcement, the medical community, schools, treatment facilities, tribal members, religious groups, youth, parents, and families. Mr. Cieslinski added the same request was approved last year; the funds would be used to keep the project moving forward.

**MOTION MADE BY RICK ANDERSON TO RECOMMEND THE LIQUOR TAX FUND REQUEST FROM CATHOLIC HUMAN SERVICES IN THE AMOUNT OF EIGHTY-SEVEN THOUSAND NINE HUNDRED NINETY-FOUR DOLLARS (\$87,994.00) FROM GRAND TRAVERSE COUNTY, SECOND BY CORY CARLAND. MOTION CARRIED.**

Health Department of Northwest Michigan

Ms. Pudvan referred to the request made for Antrim, Charlevoix, and Emmet County liquor tax funds was from the Health Department of Northwest Michigan to support the SAFE in Northern Michigan Coalition during the June meeting. The amount of the request was incorrect; the request on this date is for an additional \$2,000 per county.

**MOTION MADE BY TERRY NEWTON TO RECOMMEND THE LIQUOR TAX FUND REQUEST FROM THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00) EACH FROM ANTRIM, CHARLEVOIX, AND EMMET COUNTIES, SECOND BY CHUCK WELCH. MOTION CARRIED. MOTION CARRIED.**

Michigan Rehabilitation Services

Jessica Davis, NMRE Recovery Supports Coordinator, explained the request for liquor tax funds from Michigan Rehabilitation Services (MRS) to continue the provision of employment services to individuals in residential treatment. Ms. Davis stated the Annual Report has not been completed to date. After September 30<sup>th</sup>, MRS will provide the NMRE with a report showing the county of residence for individuals served. The cost of the service will be divided among the counties indicated.

**MOTION MADE BY TERRY NEWTON TO RECOMMEND A CONTINUATION OF PREVIOUS YEARS' LIQUOR TAX FUND REQUESTS FROM MICHIGAN REHABILITATION SERVICES AS DISCUSSED DURING THE MEETING ON THIS DATE, SECOND BY RICK ANDERSON. MOTION CARRIED.**

NMSAS Recovery Center

A liquor tax request was received from NMSAS Recovery Center to provide training and education, mileage, and travel expenses to peer recovery coaches. Sue Winter explained NMSAS Recovery Center utilizes multiple pathways to recovery. Ms. Winter stressed the importance of peer recovery coaches in the recovery process. NMSAS Recovery Center currently has 121 active volunteers; some transition to paid Recovery Coaches. Over 1000 hours of peer recovery services have been provided in FY18. Liquor tax dollars would be pulled from each of the NMRE's 21 counties.

**MOTION MADE BY TERRY NEWTON TO RECOMMEND THE LIQUOR TAX REQUEST FROM THE NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES RECOVERY CENTER IN THE AMOUNT OF ONE HUNDRED NINETY-SIX THOUSAND DOLLARS (\$196,000.00) TO SUPPORT THE PEER RECOVERY COACH PROGRAM, SECOND BY TERRY LARSON.**

Discussion: Mr. Schmidt asked the dollar amount commitment for Manistee County. He stated the amounts should be provided prior to voting. It was noted that if the funds are pulled equally, the amount per county would be \$9,333.33. A report detailing the amounts per county will be presented for the November meeting.

**Voting took place on Mr. Newton's motion. MOTION CARRIED WITH ONE ABSTENTION RECORDED FROM MR. WELCH.**

Media Campaign

The NMRE has contracted with CML Marketing for its "Be the Solution" media campaign since 2014. Mr. Kurtz noted that an RFP was never issued to procure this service.

**MOTION MADE BY TERRY NEWTON TO RECOMMEND THE NORTHERN MICHIGAN REGIONAL ENTITY CONDUCT A REQUEST FOR PROPOSALS TO OBTAIN A MEDIA CONSULTING FIRM, SECOND BY RICK ANDERSON. MOTION CARRIED.**

**Sunrise Center Recipient Rights Issue**

Mr. Kurtz reported on ongoing issues at the Sunrise Center in Alpena (since January 2018). NMRE staff has requested multiple plans of correction. Health and safety of individuals is becoming jeopardized. Mr. Kurtz gave a heads up that he will likely terminate the contract. The general nature of complaints have to do with an abusive and intimidating environment and inappropriate staff conduct. There have also been issues

surrounding staff licenses. NMRE has stopped referring individuals twice since being made aware of the allegations. Notice to terminate will likely be sent in 30-60 days.

### **FY9 Board Meeting Schedule**

The NMRE SUD Oversight Board meeting schedule for FY19 was included in the materials packet for the meeting on this date.

### **Annual Election of Officers**

It was noted the last election of NMRE SUD Oversight Board Officers occurred in March 2017. Members were asked to consider nominations to be made during a future meeting.

### OLD BUSINESS

#### **Opioid Health Home Project**

Mr. Kurtz reported CMS approval is expected in 10-15 days. Preparations are moving along well. A kick-off and care model trainings have both occurred. The State identified and risk scored 2900 individuals in Region 2; approximately 1400 of whom have been service recipients. Coordinators will be hired to work in the OHH Provider sites. A report on actual individuals being served is expected for the November meeting.

#### **Follow-up to Allowable Discussion for Current Ballot Proposal**

As requested during the June meeting, Ms. Pudvan provided a summary during the meeting of things that cannot be said regarding the legalization of marijuana ballot proposal to maintain funding. Information was obtained from Abby Levine, Director of Bolder Advocacy in Washington DC. Ms. Pudvan noted that the Substance Abuse and Mental Health Services Administration (SAMHSA) is “nervous” about marijuana education. Mr. Vivian shared that he had seen some advertisements on channel 9 & 10 funded by the NMRE’s Marijuana Campaign, which he described as “very well done.”

### PRESENTATION

Let the record show that no presentation was given during the meeting on this date due to Sara Sircely not being in attendance due to illness. The presentation will be carried over to the November meeting.

#### **Access Call Report**

Ms. Whittaker reported on call numbers for July 2018. The total number of calls was shown as 1,366. All calls were answered by a live voice (the NMRE’s two Pre-Screeners). The number of calls requiring a call back was given as 61, or 4.5% (goal is under 20%). The average time for a call back was 8 minutes. Ms. Whittaker asked the SUD Oversight Board Members to notify her of any other data they would like to see in future reports ([providersupport@nmre.org](mailto:providersupport@nmre.org)).

### PUBLIC COMMENT

Mr. Hindbaugh announced a training “Rethinking Addiction: Creating Change” hosted by Addiction Treatment Services taking place on September 13<sup>th</sup> at the Denno Museum Center in Traverse City featuring Austin Eubanks, Maya Doe-Simkins, and Ryan Hampton. Mr. Hampton is the author of “American Fix: Inside the Opioid Addiction Crisis and How to End It” currently on the New York Times Bestsellers List.

### NEXT MEETING

Let the record show the next meeting of the NMRE SUD Oversight Board will take place on November 5<sup>th</sup> at 10:00AM in the Cross Street Conference Room in Gaylord.

### ADJOURN

Let the record show the NMRE SUD Oversight Board meeting for September 10, 2018 adjourned at 11:40AM.