

**NORTHERN MICHIGAN REGIONAL ENTITY
BOARD OF DIRECTORS MEETING
10:00AM, September 26, 2018
CROSS STREET CONFERENCE ROOM, GAYLORD**

BOARD MEMBERS IN ATTENDANCE:	Carol Crawford, Roger Frye, Ed Ginop, Annie Hooghart, Randy Kamps, Gary Klacking, Terry Larson, Gary Nowak, Jay O’Farrell, Dennis Priess, Richard Schmidt, Karla Sherman, Joe Stone, Don Tanner, Nina Zamora
STAFF IN ATTENDANCE:	Christine Gebhard, Chip Johnston, Karl Kovacs, Eric Kurtz, Cathy Meske, Diane Pelts, Brandon Rhue, Sara Sircely, Dee Whittaker, Deanna Yockey, Carol Balousek
PUBLIC IN ATTENDANCE:	Chip Cieslinski, Nicole Montgomery, Sue Winter

CALL TO ORDER

Let the record show that Chairman Randy Kamps called the meeting to order at 10:01AM.

ROLL CALL

Let the record show that all Board Members were in attendance for the meeting on this date.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that no conflicts of interest were expressed with any of the meeting agenda items.

APPROVAL OF PAST MINUTES

The minutes of the August meeting of the NMRE Governing Board were included in the materials for the meeting on this date.

MOTION MADE BY DON TANNER TO APPROVE THE MINUTES OF THE AUGUST 22, 2018 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY BOARD OF DIRECTORS, SECOND BY ROGER FRYE. MOTION CARRIED.

APPROVAL OF AGENDA

Mr. Kamps called for approval of the meeting agenda.

MOTION MADE BY GARY NOWAK TO APPROVE THE AGENDA FOR THE SEPTEMBER 26, 2018 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY BOARD OF DIRECTORS, SECOND BY KARLA SHERMAN. MOTION CARRIED.

CORRESPONDENCE

- A letter from Cummings McClorey Davis & Acho, PLC dated August 22nd to Karl Kovacs providing legal opinion on bonus payments to NLCMA employees.
- Email correspondence from Robert Sheehan at CMHAM of Michigan dated August 24th to Association Members listing frequently asked questions regarding public-private partnerships.
- Email correspondence from Robert Sheehan at CMHAM dated August 29th to Association Members referencing the Association’s dialogue with a range of parties.

- A letter from Jeffery Wieferich, Acting Director of Community Based Services at MDHHS, dated September 6th to PIHP and CMHSP Executive Directors indicating approved telepractice services effective October 1st.
- A summary from the Michigan Stakeholder meeting dated September 12th regarding the FY19 budget.
- A letter from Larry Scott, Director of the Office of Recovery Oriented Systems of Care at MDHHS, dated September 12th to the Roscommon County Board of Commissioners identifying ways in which the NMRE is combating the opioid epidemic, specific to residents of Roscommon County.
- Document from MDHHS on the Section 298 Initiative sand plans to issue an RFP to select a single PIHP to manage the specialty behavioral health benefit for the unenrolled population in the three pilot sites (HealthWest and West Michigan Community Mental Health, Genesee Health System, and Saginaw County CMHA). A list of frequently asked questions and the Department's responses was also included.
- A Memorandum from Sara Sircely, NMRE Managing Director of Substance Use Disorder Services, dated September 13th to Licensed Substance Use Disorder Service Programs outlining the NMRE's Request for Information for treatment and recovery housing services.
- The NMRE Board meeting schedule for FY19.

Mr. Kurtz highlighted the September 6th Memorandum approving the use of Telepractice for pre-admission screenings and mental health assessments performed by a non-physician. He thanked Christine Gebhard for her efforts to bring this about.

Dr. George Mellos was named the Interim BHDDA Deputy Director to replace Lynda Zeller.

Mr. Kurtz drew attention to the Response to Roscommon County Board of Commissioners from Larry Scott.

The 298 Initiative document reported that MDHHS will issue an RFP to select a single, existing PIHP to manage the specialty behavioral health benefits for the unenrolled population across the three pilot sites. Mr. Kurtz noted the counties would have to agree to take on the risk of a Third Party. Mr. Johnston added, County Commissioners would have to pick up any overruns.

Mr. Kamps proposed skipping the Board meeting scheduled for December 26th, unless there is some urgent action item. Mr. Stone suggested combining the November and December meetings, to take place in early December. Mr. Kurtz noted the November 28th meeting conflicts with the Directors Forum.

MOTION MADE BY DON TANNER TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY GOVERNING BOARD MEETING SCHEDULE FOR FISCAL YEAR 2019 WITH THE EXCEPTION OF NOVEMBER AND DECEMBER 2018, SECOND BY TERRY LARSON.

Discussion: Mr. Larson suggested a meeting on December 12th to replace both the November and December meetings.

LET THE RECORD SHOW THAT MR. TANNER AMENDED HIS MOTION TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY GOVERNING BOARD MEETING SCHEDULE FOR FISCAL YEAR 2019 AS AMENDED, MR. LARSON SECONDED THE AMENDED MOTION. MOTION CARRIED.

ANNOUNCEMENTS

Let the record show that no announcements were made during the meeting on this date.

PUBLIC COMMENTS

Let the record show that no comments were made from the public during the meeting on this date.

REPORTS

Board Chair Report/Executive Committee

Let the record show that no meetings have occurred, and no report was given on this date.

CEO's Report

The NMRE CEO Report for September 2018 was included in the materials for the meeting on this date. Mr. Kurtz highlighted the Opioid Health Home Care Model training on September 6th & 7th, noting it was very well attended.

SUD Board Report

The draft minutes from the September 10, 2018 meeting of the NMRE Substance Use Disorder Oversight Board were included in the materials for the meeting on this date. Liquor tax requests will be brought forward for approval later in the Agenda.

June Financial Reports

The NMRE Monthly Financial Report for June 2018 was resent to the Board as the most recent version was not sent in the June meeting packet. There was no discussion of the June report during the meeting on this date.

July Financial Report

The NMRE Monthly Financial Report for July 2018 was included in the materials for the meeting on this date. By county eligibles trend graphs were not included in the report due to a data error. Staff is working to correct the issue.

Christine Gebhard asked why HAB revenue rates fell in July. Deanna Yockey responded that the NMRE received an overall rate increase of \$1.1M (Medicaid, HMP, and HSW) per month for Q4 FY18.

- Traditional Medicaid showed mental health revenue of \$125,022,162 plus SUD revenue \$2,754,396 for a total of \$127,776,557. Medicaid expenses were reported as \$126,927,9, resulting in a surplus of \$1,853,692.
- Healthy Michigan Plan showed mental health revenue of \$8,969,741 plus SUD revenue of \$4,135,643 for a total of \$13,105,384. HMP expenses were reported as \$15,439,940, resulting in a deficit of \$2,334,556 (which will be offset by traditional Medicaid savings).
- Health Home showed revenue of \$151,046 and expenses of \$113,799, resulting in a surplus of \$37,247.
- SUD showed all funding source revenue of \$10,657,809 and expenses of \$11,377.819, resulting in a deficit of \$720,010.

MOTION MADE BY JOE STONE TO RECEIVE AND FILE THE NORTHERN MICHIGAN REGIONAL ENTITY MONTHLY FINANCIAL REPORTS FOR JUNE 2018 AND JULY 2018, SECOND BY ANNIE HOOGHART. MOTION CARRIED.

NEW BUSINESS

FY19 Preliminary Budget

The NMRE Preliminary Budget for FY19 was included in the materials for the meeting on this date, as was a summary prepared by Mr. Kurtz. Mr. Kurtz acknowledged numerous best assumptions were made to continue forward. For Q1, a conservative 1.5% overall revenue increase to Traditional Medicaid, including HSW was assumed. The 1.5% increase was also assumed for SUD revenue. For the Opioid Health Home, 1000 was projected, which Mr. Kurtz called a "huge assumption." Staffing for the OHH was not included on

the NMRE staffing lines, but lumped into the overall OHH costs, as the State Plan Amendment has not been approved to date.

Expenditure assumptions include filling vacant positions, staff step increases, health care costs as NMRE transitions to directly employing staff, and up to 3% COLA. Contractual costs include implementing ProtoCall, Paychex for HR and payroll, legal services, and up to \$200K for parity software, which is yet unknown.

MOTION MADE BY DENNIS PRIESS TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY PRELIMINARY BUDGET FOR FISCAL YEAR 2019, SECOND BY DON TANNER.

Discussion: Mr. Schmidt asked what is meant by “unspent funds?” Mr. Yockey clarified, that amount is the revenue less expenditures with additional PA2 added in. This will be displayed more clearly in future financial reports.

Voting took place on Mr. Priess’s motion. MOTION CARRIED.

SUD Liquor Tax Requests

A summary of the liquor tax requests recommended by the NMRE SUD Oversight Board on September 10th were included in the materials for the meeting on this date. Mr. Kurtz stressed that each county representative should be a connection between the SUD Oversight Board member and the County Commission. Mr. Frye suggested sending SUD Oversight Board minutes to the County Commissions.

Annual Projects

Sara Sircely reported that the following three liquor tax requests were continuations from previous years.

- Michigan Rehabilitation Services (MRS) in the amount of \$35,000 for job coaching services. MRS bills the NMRE at the end of the year, at which time, the amount of funds per county is determined based on actual individual served.
- NMSAS Recovery Center in the amount of \$196,000 for peer coaching, multiple pathways to recovery, and community awareness. If spread evenly among the 21-counties, the cost would be \$9,333.33 per county.
- SAFE in Northern Michigan campaign in the amount of \$2,000 to augment the request made in July, which was approved for \$18,000 but should have been \$20,000.

MOTION MADE BY ROGER FRYE TO APPROVE THE LIQUOR TAX REQUEST FROM MICHIGAN REHABILITATION SERVICES FOR THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00), THE NMSAS RECOVERY CENTER IN THE AMOUNT OF ONE HUNDRED NINETY-SIX THOUSAND DOLLARS (\$196,000.00), AND THE SAFE IN NORTHERN MICHIGAN MEDIA CAMPAIGN IN THE AMOUNT OF TWO THOUSAND DOLLARS (\$2,000.00), SECOND BY GARY NOWAK. MOTION CARRIED.

Addiction Treatment Services (ATS)

Mr. Kurtz expressed he had some concerns with the way the initial request was presented to the NMRE SUD Oversight Board on September 10th. Mr. Kurtz was hesitant to approve start-up funding for a program that would provide billable services. Much of the project, however, does fall under the auspices of prevention. Mr. Kurtz requested Mr. Hindbaugh rewrite the request and resubmit. Due to the time sensitive nature of the request, Mr. Kurtz recommended approval, noting the amended request would circle back through the Board in October.

MOTION MADE BY ROGER FRYE TO APPROVE THE LIQUOR TAX REQUEST FROM ADDICTION TREATMENT SERVICES WITH AMENDED NARRATIVE LANGUAGE AND BUDGET, SECOND BY KARLA SHERMAN. MOTION CARRIED.

Centra Wellness Network – Benzie County

A request was made by Centra Wellness Network for Benzie county liquor tax funds to continue the Communities that Care coalition.

MOTION MADE BY DENNIS PRIESS TO APPROVE THE REQUEST FOR BENZIE COUNTY LIQUOR TAX FUNDS BY CENTRA WELLNESS NETWORK IN THE AMOUNT OF FIFTY-FIVE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$55,720.00) FOR THE COMMUNITIES THAT CARE COALITION, SECOND BY JOE STONE. MOTION CARRIED.

Catholic Human Services – Grand Traverse

A continuation request was made by CHS to continue the Grand Traverse County Coalition to reduce the misuse of opioids, prescription drugs, and other illegal substances.

MOTION MADE BY JOE STONE TO APPROVE THE REQUEST FOR GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS BY CATHOLIC HUMAN SERVICES IN THE AMOUNT OF EIGHTY-SEVEN THOUSAND NINE HUNDRED NINETY-FOUR DOLLARS (\$87,994.00) FOR THE GRAND TRAVERSE COUNTY FAMILIES AGAINST NARCOTICS COALITION, SECOND BY GARY NOWAK. MOTION CARRIED.

Centra Wellness Network – Manistee

A request was made by Centra Wellness Network for Manistee county liquor tax funds to continue the SEA coalition.

MOTION MADE BY GARY NOWAK TO APPROVE THE REQUEST FOR MANISTEE COUNTY LIQUOR TAX FUNDS BY CENTRA WELLNESS NETWORK IN THE AMOUNT OF SIXTY-ONE THOUSAND NINE HUNDRED FIFTY-SEVEN DOLLARS (\$61,957.00) FOR THE SEA MANISTEE COALITION, SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

Health Department of Northwest Michigan – Otsego

A request was made by the Health Department of Northwest Michigan for Otsego county liquor tax funds to continue the RISE youth prevention coalition.

MOTION MADE BY DON TANNER TO APPROVE THE REQUEST FOR OTSEGO COUNTY LIQUOR TAX FUNDS BY THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN IN THE AMOUNT OF SIXTY-ONE THOUSAND ONE HUNDRED SIXTY-SEVEN DOLLARS (\$61,167.00) FOR THE RISE COALITION, SECOND BY KARLA SHERMAN. MOTION CARRIED.

PCE Statement of Work

The Statement of Work from PCE Systems was included in the materials for the meeting on this date. A build out of the PCE software system is needed to get PCE able to accommodate the Opioid Health Home Pilot Project. MICare Connect, the data sharing/care coordination component, will allow for real-time information sharing based on the MDHHS-5515 signed common consent form. Mr. Kurtz noted the functionality added to PCE may have applications outside the OHH. The cost was reported as \$100K. Funding will come from MDHHS, through CMHAM, for the OHH. Mr. Tanner asked to add to the third bullet under “Assumptions,” that areas not accomplished will not be reimbursed.

MOTION MADE BY CAROL CRAWFORD TO APPROVE THE STATEMENT OF WORK FROM PCE SYSTEMS IN THE AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) AS AMENDED, SECOND BY DON TANNER. MOTION CARRIED.

MDHHS-PIHP FY19 Contract Amendment No.1

Amendment No.1 to the FY19 Contract was sent to PIHPs on September 19th. The Memorandum from John Duvendeck and summary of changes was sent in the materials for the meeting on this date. It was noted that the full Contract is available on the nmre.org website.

MOTION MADE BY KARLA SHERMAN TO APPROVE AMENDMENT ONE (NO.1) TO CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE NORTHERN MICHIGAN REGIONAL ENTITY FOR FISCAL YEAR 2019, SECOND BY CAROL CRAWFORD. MOTION CARRIED.

OLD BUSINESS

Behavioral Health Home

Mr. Kurtz and Mr. Johnston discussed with Jon Villasurda that the current BHH funding was targeted to be removed from the continuation budget. They shared current program outcomes and strongly suggested maintaining the current BHH funding and narrowing the scope of diagnosis to more closely define and show outcomes of the current BHH program. Once the Opioid Health Home is running, the plan is to revisit the BHH to reduce the scope and numbers and expand throughout the 21 counties. (SMI and COPD/Diabetes). Mr. Johnston completed a review of Centra Wellness Network's program, and sent it to Mr. Kurtz. Mr. Kovacs commented that, in spite of the lack of support from MDHHS/BHDDA, Northern Lakes CMHA has carried on the programs and can demonstrate good work.

PRESENTATION

Opioid Health Home

NMRE staff provided an update on the status of the Opioid Health Home and how the NMRE will work with its Health Home Providers. Brandon Rhue shared the heatmap showing the intensity of opioid use disorder diagnoses throughout the region. Mr. Kamps noted OUD affects individuals in all walks of life. Approval of the State Plan Amendment is expected before the October 1st go date.

COMMENTS

- Mr. Kovacs announced that Northern Lakes CMHA will present during the fall conference on Behavioral Health and Criminal Justice.
- Mr. Johnston cautioned the NMRE against "advertising" the OHH. In his experience with the Behavioral Health Home, word of mouth will be a key factor. He supported letting it grow gradually.

MEETING DATES

The next meeting of the NMRE Board of Directors is scheduled for 10:00AM October 24, 2018 in the Cross Street Conference Room in Gaylord.

ADJOURN

Let the record show that Mr. Kamps adjourned the meeting at 12:11PM.