

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT MEETING
10:00AM, MAY 6, 2019
GAYLORD CONFERENCE ROOM**

MEMBERS IN ATTENDANCE:	Carolyn Brummund (Alcona), Brenda Fournier (Alpena), Melissa Zelenak (Antrim), Linda Farrell (Benzie), Robert Draves (Charlevoix), John Wallace (Cheboygan), Sherry Powers (Crawford), Chuck Welch (Grand Traverse), Jay O'Farrell (Iosco), Richard Schmidt (Manistee), Dean Vivian (Missaukee), Roger Frye (Montmorency), Ron Quackenbush (Ogemaw), Larry Wilson (Oscoda), Duane Switalski (Otsego), Terry Larson (Presque Isle), Tim Muckenthaler (Roscommon), Gary Taylor (Wexford)
MEMBERS ABSENT:	Gwenne Allgaier (Leelanau), Terry Newton (Emmet)
STAFF IN ATTENDANCE:	Eric Kurtz, Sara Sircely, Deanna Yockey, Carol Balousek
PUBLIC IN ATTENDANCE:	Dr. Barbara Barnes, Chip Cieslinski, Dr. Lyn Conlon, Ken Kauffman, Diane Pelts, Trp. David Prichard, Misty Smith, Sharon Vreeland

CALL TO ORDER

Let the record show that Mr. Frye called the meeting to order at 10:00am.

ROLL CALL

Let the record show that Gwenne Allgaier was absent with notice for the meeting on this date; Melissa Zelenak attended the meeting by phone; Terry Newton was unable to attend the meeting by phone due to unforeseen technical difficulties. All other SUD Oversight Board Members were in attendance.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The previous March minutes were included in the meeting materials sent on April 30th in draft form. Two typos were noted which will be corrected.

MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MARCH 4, 2019 AS CORRECTED; SECOND BY MELISSA ZELENAK. MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that no additions or changes were proposed to the agenda for the meeting on this date; two items under "PA2 Funds Use Requests" were moved to earlier on the Agenda.

MOTION MADE BY CHUCK WELCH TO APPROVE THE AGENDA FOR THE MAY 6, 2019 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

CORRESPONDENCE

Email correspondence received from Terry Newton announcing scholarship opportunities for the Michigan Association of Alcoholism and Drug Abuse Counselors Spring Conference on May 10th.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to the meeting agenda items; none were indicated.

INFORMATIONAL REQUESTS

Admissions

The admissions report though February 28, 2019 was included in the meeting materials. The data showed that males make up most of the individuals served at 61.22%, outpatient is the highest level of treatment at 57%, and alcohol is the most prevalent primary substance at 54.74% (opiates second at 18.32%).

Level of Service Report

It was noted that this report was brought back by request of the SUD Oversight Board in March. This item was included in the meeting materials, though a revised report was sent on May 3rd pursuant to feedback from Dean Vivian. The report showed dollar amounts for services by level of care and provider.

Linda Farrell asked where the number of admissions are found; Sara Sircely responded that the numbers are found on the "Admissions" report (previous Agenda item). It was noted that the number of admissions by provider was not supplied.

Rev. Wallace asked whether the problem at Sunrise Centre had improved; Eric Kurtz acknowledged that it has. NMRE will continue to monitor.

Finance

February 2019 Financial Report

The monthly Financial Report for February 2019 was included in the meeting materials.

- SUD Revenue was reported as \$5,788,968, total expenses were reported as \$6,038,476 for a net deficit of \$249,508.
- Total PA2 funds were reported as \$5,056,480 less a \$120,811 redirect to cover block grant, for a total ending balance of \$4,935,669.

Ron Quackenbush asked whether the projects approved in March were included in the liquor tax amounts. Deanna Yockey responded that they would be included only if the payments were released for to the provider agency.

PA2 Project Lists

The liquor tax project list by county was included in the meeting materials for informational purposes.

RECOMMENDATION ITEMS

Regional PA2 Initiatives – Allocation of Funds

Mr. Kurtz led a discussion prompted during the last Operations Committee (comprised of the NMRE CEO and the five Member CMHSP CEOs) meeting on April 23rd. Some overlap of efforts taken by the CMHSPs and efforts implemented with liquor tax funds was identified and discussed. The CMHSP Board CEOs requested that they be copied on correspondence related to liquor tax use in the counties they represent. The decision was made to include the CMHSP CEOs on the SUD Oversight Board packet mailing.

One concern raised by the CMHSP CEOs was brought before the NMRE Board in April. Historically all-region requests were divided equally by the 21 counties. A request was made to use per capita population as a means of dividing the costs. The NMRE Board returned the matter to the SUD Oversight Board for

discussion and recommendation. Mr. Vivian voiced that he is in favor of appropriating based on county census. Ms. Brummund suggested a 50% County Population/50% County State Equalized Value (SEV) allocation to not overburden more populous counties. Melissa Zelenak supported that idea. Terry Larson proposed factoring in the proportion of liquor tax revenue generated from the counties. After discussion it was determined that NMRE staff will develop a comparison of various ways to split the cost and share it with the SUD Oversight Board prior to the July meeting. Mr. Welch requested obtaining information about how this is handled from other PIHPs which Mr. Kurtz agreed to do. Mr. Kurtz provided some history regarding the formation of the NMRE and the role of the Operations Committee.

PA2 Funds Use Requests

1) CADCA Training Part 2 – All 21 Counties

Ms. Sircely reported that a training held last year on the Community Anti-Drug Coalitions of America, and evidence-based process (CADCA Model) used to form community coalitions. The initial training was held in FY18; the request made on this date is for Part 2, at a total 21-county cost of \$9,680. NMRE Prevention Coordinator Christie Pudvan, added that only those counties that send participants to the training will be billed. She added that she utilized information supplied by CADCA to create the budget amounts. One individual will be brought in to train up to 40 people. Clarification was made that the \$100 meal budget includes all present for the training; the \$200 hotel budget was used as an estimate. Mr. Vivian asked how much the Phase 1 training cost. Ms. Sircely responded the total cost was reported as \$8,001. Ms. Zelenak asked whether SUD Oversight Board members may attend, to which Ms. Sircely responded that they may.

MOTION MADE BY MELISSA ZELENAK TO APPROVE A REGIONAL LIQUOR TAX REQUEST IN THE AMOUNT NOT TO EXCEED NINE THOUSAND SIX HUNDRED EIGHTY DOLLARS (\$9,680.00) TO CONDUCT A TRAINING ON THE COMMUNITY-ANTI-DRUG COALITIONS OF AMERICA COMMUNITY PREVENTION COALITION MODEL; SECOND BY GARY TAYLOR. MOTION CARRIED.

2) MiPHY Incentives – All 21 Counties

Ms. Sircely reported that County Prevention Specialists have struggled to increase participation in the Michigan Profile for Healthy Youth (MiPHY) survey process. The survey is used to determine areas to target with prevention initiatives. Ms. Sircely distributed Survey Information from the 2017/2018 school year, which showed participation from 23 school districts. Clarification was made that 7th, 9th, and 11th graders are surveyed every other year. It was noted that some schools participated but were not published due to low numbers. A request for the guidelines for publishing was made and will be sent. SUD Board Members requested a list of school districts that didn't accept the invitation; this information will be obtained. The requested funding would be for the 2019/2020 school year.

MOTION MADE BY RON QUACKENBUSH TO TABLE THE DISCUSSION OF THE REGIONAL LIQUOR TAX REQUEST TO IMPROVE PARTICIPATION IN THE MICHIGAN PROFILE FOR HEALTHY USE SURVEY PENDING FURTHER INFORMATION; SECOND BY CHUCK WELCH.

Discussion: Richard Schmidt stressed the need to know what how much funding each county received in the 2017/2018 school year and what school districts participated.

Voting took place on Mr. Quackenbush's motion. MOTION CARRIED.

3) Hidden in Plain Sight (Amend) – Alcona, Alpena, Oscoda, Montmorency, Presque Isle

A request to amend a prior approved liquor tax request was received from Catholic Human Services. "Hidden in Plain Site" takes a trailer and mocks it up as a teen bedroom to alert parents and the community of suspicious and unsuspected drug use paraphernalia. The request was not for additional

funds but to alter the way the remaining \$3,350 will be spent. Split evenly, the amount requested would be \$670 per county. Bob Draves asked if there will be an opportunity to view the trailer; Ms. Sircely responded that it will circulate throughout the stated counties.

MOTION MADE BY BRENDA FOURNIER TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR ALCONA, ALPENA, OSCODA, MONTMORENCY, AND PRESQUE ISLE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF THREE THOUSAND THREE HUNDRED FIFTY DOLLARS (\$3,350.00) FOR THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.

- 4) Hidden in Plain Sight (Additional) – Benzie, Grand Traverse, Leelanau, Manistee, Wexford
A request was received from Catholic Human Services in the amount of \$10,485 for a second “Hidden in Plain Sight” project in additional counties to better cover the large geographical region. This project includes the “Hidden in Plain Sight” trailer as well as providing prevention material for the project and for the substance use goggles. Split evenly, the amount requested would be \$2,097.00 per county. Clarification was made that if the \$1000 licensing and insurance fee is not needed, it will be pulled out of the total amount.

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR BENZIE, GRAND TRAVERSE, LEELANAU, MANISTEE, AND WEXFORD COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF TEN THOUSAND FOUR HUNDRED EIGHTY-FIVE DOLLARS (\$10,485.00) TO IMPLEMENT THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY RON QUACKENBUSH. MOTION CARRIED.

- 5) Medication Assisted Treatment Clinic (Continuation) – Benzie, Manistee
A request for \$7,581.00 Benzie County and \$25,493.00 Manistee County liquor tax funds was received from Centra Wellness Network to continue to provide Medication Assisted Treatment (MAT) clinic services.

MOTION MADE BY RICHARD SCHMIDT TO APPROVE THE LIQUOR TAX REQUEST BY CENTRA WELLNESS NETWORK FOR SEVEN THOUSAND FIVE HUNDRED EIGHTY-ONE DOLLARS (\$7,581.00) FROM BENZIE COUNTY AND TWENTY-FIVE THOUSAND FOUR HUNDRED NINETY-THREE DOLLARS (\$25,493.00) FROM MANISTEE COUNTY TO CONTINUE THE PROVISION OF MEDICATION ASSISTED TREATMENT CLINIC SERVICES; SECOND BY JAY O’FARRELL.

Discussion: Mr. Vivian questioned the discrepancy between the cost of RN and Medical Assistant (PA) noted on the Benzie County budget and the cost for the same on the Manistee County budget. Mr. Kurtz responded it may have to do with the county census or the required staff credentials. A discussion took place regarding approving the fringe benefit packages submitted on liquor tax requests (varies from 10% to 53% on various liquor tax request budgets.) Mr. Draves requested that this discussion be placed on the July SUD Oversight Board meeting schedule, which will be done.

Voting took place on Mr. Schmidt’s motion. MOTION CARRIED.

- 6) Media Campaign – Antrim, Benzie, Grand Traverse, Kalkaska, Leelanau
A request for liquor tax funds was received from the Substance-Free Coalition of Northwest Michigan in the amount of \$150,000 to be split by the counties of Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau for a General public awareness campaign about prescription and illegal opiates. Ms. Sircely noted that measurable targets provided.

MOTION MADE BY MELISSA ZELENAK TO APPROVE THE REQUEST BY THE SUBSTANCE-FREE COALITION OF NORTHWEST MICHIGAN FOR ANTRIM, BENZIE, GRAND TRAVERSE, KALKASKA, AND LEELANAU COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF ONE HUNDRED FIFTY

THOUSAND DOLLARS (\$150,000.00) TO IMPLEMENT A GENERAL PUBLIC EDUCATIONAL AWARENESS CAMPAIGN; SECOND BY CHUCK WELCH. MOTION CARRIED.

7) Jail Services – All 21 Counties

A liquor tax request was submitted to fund substance use disorder services in the region’s jails. Specifics would be unique to each county. The implementation of State Opioid Response (SOR) grant projects identified the need for jail services throughout the region. A top priority of the project would be to ensure individuals are connected to services upon release. Mr. Larson voiced that each county has its own jail (other than Oscoda) and many are over capacity. He asked how this would be handled financially and for follow-up if/when individuals are transferred. Ms. Sircely responded that, for follow-up, the case management piece would play a role to get the individual connected in the community in which he/she is released. Mr. Kurtz clarified that, rather than an “all 21 counties” request, this is really for “all counties interested,” with no funds requested from the remaining counties. He added that various counties have expressed this need, though movement forward is still in the preliminary stages.

Jay O’Farrell turned the floor over to Diane Pelts, AuSable Valley CMH CEO, who spoke about this issue. She emphasized the need for good communication between the NMRE, the SUD Oversight Board, and the CMHSPs to avoid duplication of efforts. AuSable Valley staff was unaware of this request and was finishing an application for submission to hire someone to be placed in the jail to do exactly this. Funds must be used in the best way possible to affect positive outcomes. It was noted that some CMHSPs have utilized a jail liaison with considerable success.

MOTION MADE BY JAY O’FARRELL TO TABLE FURTHER DISCUSSION OF THE LIQUOR TAX REQUEST FOR JAIL SERVICES IN THE TWENTY-ONE COUNTY REGION UNTIL THE NEXT NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT MEETING ON JULY 1, 2019; SECOND BY DUANE SWITALSKI. MOTION CARRIED.

8) Project ASSERT/SBIRT – Alpena, Charlevoix, Grand Traverse, Otsego, Wexford

A liquor tax request was submitted to expand the project currently underway in Emmet and Ogemaw Counties to Alpena, Charlevoix, Grand Traverse, Otsego, and Wexford Counties. Project ASSERT is a program that places Peer Recovery Coaches in regional emergency departments to work with individuals with substance use issues using the Screening – Brief Intervention – Referral to Treatment (SBIRT) model. This project began with funding from State Targeted Response (STR) grants; the funding requested will be used to expand the project to the stated counties.

MOTION MADE BY GARY TAYLOR TO APPROVE THE USE OF LIQUOR TAX DOLLARS FROM ALPENA, CHARLEVOIX, GRAND TRAVERSE, OTSEGO COUNTIES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00) PER COUNTY TO EXPAND PROJECT ASSERT TO THE STATED COUNTIES; SECOND BY; SECOND BY CHUCK WELCH. MOTION CARRIED.

9) Recovery Residences – Charlevoix, Grand Traverse

A liquor tax request was submitted to provide room and board payment to individuals in Recovery Residences in Charlevoix and Grand Traverse Counties. Funding was previously attained from the State Opioid Response (SOR) grants. It was noted that the requested funding was based on every bed being filled at 100% capacity.

MOTION MADE BY CHUCK WELCH TO APPROVE THE USE OF CHARLEVOIX COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF ONE HUNDRED TWENTY-TWO THOUSAND SIX HUNDRED FORTY DOLLARS (\$122,640.00) AND GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF

TWO HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED DOLLARS (\$262,800.00) FOR ROOM AND BOARD FEES IN RECOVERY RESIDENCES; SECOND BY BRENDA FOURNIER. MOTION CARRIED.

10) Wellspring Healthcare Foundation – Grand Traverse, Wexford, Missaukee

A request was received from Wellspring Healthcare Foundation (WHF) for \$174,310 Grand Traverse County liquor tax funds, \$34,845 Missaukee County liquor tax funds, and \$60,225 Wexford County liquor tax funds to promote the WHF by: 1) hiring a full time Administrative Coordinator for two years (2019-2021); 2) hiring a part-time Nurse practitioner to develop and sustain physical health services for individuals and families receiving services from Well-Spring Psychiatry. Dr. Lyn Conlon and Dr. Barbara Barnes were in attendance to provide an overview of their program and ask.

Mr. Kurtz explained the prescriptive nature of PA2 funds. It was noted that the WHF is a very beneficial project but does not align with liquor tax use requirements. The NMRE would like to look more deeply into this program and determine whether there is a way help.

MOTION MADE BY TERRY LARSON TO DENY THE LIQUOR TAX REQUEST FROM THE WELLSRING HEALTHCARE FOUNDATION BUT TO CHARGE THE NMRE TO WORK WITH WELLSRING STAFF TO IDENTIFY WAYS IN WHICH IT CAN PROVIDE SUPPORT; SECOND BY BOB DRAVES. MOTION CARRIED.

PRESENTATION

NMRE Substance Use Disorder Grants

Ms. Sircely prepared a presentation and update on the many substance use disorder grants obtained by the NMRE. A handout was distributed to SUD Oversight Board Members, but the presentation did not take place in the essence of time. This will be rescheduled for the July meeting.

PUBLIC COMMENT

Let the record show that Mr. Frye called for any public comment during the meeting on this date; none were made.

NEXT MEETING

The next meeting of the Northern Michigan Regional Substance Use Disorder Oversight Board meeting is scheduled for 10:00AM on July 1st in the NMRE Board Room in Gaylord.

MOTION MADE BY JAY O'FARRELL TO ADJOURN THE MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MAY 6, 2019; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

ADJOURN

Let the record show that Mr. Frye adjourned the meeting at 12:07pm.