

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT MEETING
10:00AM, SEPTEMBER 9, 2019
GAYLORD CONFERENCE ROOM**

MEMBERS IN ATTENDANCE:	Carolyn Brummund (Alcona), Melissa Zelenak (Antrim), Linda Farrell (Benzie), Robert Draves (Charlevoix), John Wallace (Cheboygan), Terry Newton (Emmet), Chuck Welch (Grand Traverse), Gwenne Allgaier (Leelanau), Dean Vivian (Missaukee), Roger Frye (Montmorency), Ron Quackenbush (Ogemaw), Chuck Varner (Oscoda), Duane Switalski (Otsego), Terry Larson (Presque Isle), Gary Taylor (Wexford)
MEMBERS ABSENT:	Brenda Fournier (Alpena), Sherry Powers (Crawford), Jay O'Farrell (Iosco), Richard Schmidt (Manistee), Tim Muckenthaler (Roscommon)
STAFF IN ATTENDANCE:	Eric Kurtz, Sara Sircely, Deanna Yockey, Carol Balousek
PUBLIC IN ATTENDANCE:	Chip Cieslinski, Nichole Dilloway, Donna Hardies, Molly Harvey, Sierra Hilt, Mickie Jannazzo, Susan Pulaski, Sue Winter

CALL TO ORDER

Let the record show that Mr. Frye called the meeting to order at 10:00AM.

ROLL CALL

Let the record show that Brenda Fournier, Tim Muckenthaler, Jay O'Farrell, Sherry Powers, and Richard Schmidt were excused from the meeting on this date; all other SUD Oversight Board Members were in attendance.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The previous meeting minutes were included in the materials sent on September 3rd.

MOTION MADE BY TERRY NEWTON TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR JULY 1, 2019; SECOND BY CHUCK WELCH. MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that no additions or changes were proposed to the agenda for the meeting on this date. Mr. Vivian asked about a previous request to review fringe benefit packages with liquor tax use submissions. Mr. Kurtz responded it was discussed also during the NMRE Board meeting. He said NMRE is reworking the entire liquor tax process. A SUD Strategic Plan will be developed by the end of the year.

MOTION MADE BY RON QUACKENBUSH TO APPROVE THE AGENDA FOR THE SEPTEMBER 9, 2019 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SECOND BY TERRY NEWTON. MOTION CARRIED.

CORRESPONDENCE

The NMRE SUD Oversight Board meeting schedule for FY20 was included in the meeting materials. A poster advertising a state sponsored event to provide free Naloxone on September 14th along with a list of participating pharmacies was also distributed on this date.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to the meeting agenda items; none were expressed.

INFORMATIONAL REPORTS

Admissions

The admissions report through July 31, 2019 was included in the meeting materials. Overall admissions are down 14.8% from this time last year. The data showed that males make up most of the individuals served at 60.5%, outpatient is the highest level of treatment at 50%, and alcohol is the most prevalent primary substance at 55.7% (opiates second at 17.4%).

Finance

June 2019 Financial Report

The monthly Financial Report for June 2019 was included in the meeting materials.

- SUD Revenue was reported as \$10,455,972, total expenses were reported as \$11,004,203, for a net deficit of \$548,231.
- Total PA2 funds were reported as \$5,127,641.

Mr. Vivian asked how to approach the \$548,231 deficit. Deanna Yockey responded that the deficit is offset by the Internal Service Fund (ISF) and FY18 carryforward. Budget issues will be part of the strategic discussion with SUD providers during the upcoming planning session. Mr. Kurtz noted that a conference call will take place later on this date to discuss FY20 rates. Mr. Kurtz added that NMRE is underspent on the administration side.

Mr. Larson proposed bringing some of the county PA2 balances down. Sara Sircely expressed that this will be part of the strategic planning discussion referenced previously.

Ms. Allgaier commented on the difficulty of coming up with programs that meet the liquor tax use criteria.

Ms. Farrell asked about one-time use versus ongoing programs funded with liquor tax. Ms. Yockey clarified PA2 use includes both prevention and treatment programs. The "prevention" line item on the financial report shows the use of block grant funds.

Ms. Brummund suggested that each county should have a gold standard of not holding more than 1.5 times its annual liquor tax revenue in its balance. Mr. Quackenbush added that it seems applications to use liquor tax are "hit and miss," making it difficult to predict. He added that it would be nice to have a plan and budget in place. Ms. Brummund emphasized that the funds are not helping anyone by just sitting in the bank. Ms. Allgaier asked whether there is a reason PA2 can't fund ongoing programs? Ms. Sircely stated that historically it has been due to the instability of the funding, though it has remained fairly consistently lately. Mr. Switalski voiced that he would like to see a beginning and end date on liquor tax requests; ongoing uses may be replied for annually.

MOTION MADE BY ROBERT DRAVES TO RECEIVE AND FILE THE NORTHERN MICHIGAN REGIONAL ENTITY MONTHLY FINANCIAL REPORT FOR JUNE 2019, SECOND BY RON QUACKENBUSH. MOTION CARRIED.

PA2 Project Lists

The liquor tax project list by county was included in the meeting materials for informational purposes. Ms. Zelenak requested this report by County which will be sent.

PRESENTATION

Liquor tax Use

Mr. Kurtz provided an overview of the collection (The General Property Tax Act 206 of 1893) and use (State Convention Facility Development Act 106 of 1985) of liquor tax funds. Public Act 500 of 2012 (the Poleski Bill) named PIHPs as the designated Substance Abuse Coordinating Agency and created the SUD Oversight Board.

RECOMMENDATION ITEMS

PA2 Funds Use Requests

- 1) Request from Child and Family Services of Northwestern Michigan for \$27,469 Grand Traverse County liquor tax dollars and \$4,700 Leelanau County liquor tax dollars to deliver Prevention Specialized Services for high risk youth.

Discussion: Ms. Allgaier asked why the request was limited to ten sessions. Mickie Jannazzo responded the intervention is intended to be short-term. Services are embedded in the youth and family services department. Once the ten sessions have been exhausted, youth can be directed to other services. Mr. Welch asked with Traverse City West and Central schools are not included in the request. Ms. Jannazzo noted they historically have not allowed any "outside helpers," though she acknowledged new staff may open up some doors. A meeting has been scheduled with the counselor at TC West. Mr. Welch offered to arrange a meeting with TC Central. Ms. Jannazzo clarified the amounts requested are based on historical interest.

Mr. Vivian noted that the amount for salaries in the Grand Traverse County budget should read \$19,635 consistently throughout the document. Mr. Vivian requested annual requested annual progress reports on initiatives funded with liquor tax dollars.

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST BY CHILD AND FAMILY SERVICES OF NORTHWESTERN MICHIGAN AS CORRECTED FOR TWENTY-SEVEN THOUSAND FOUR HUNDRED SIXTY-NINE (\$27,469.00) GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS AND FOUR THOUSAND SEVEN HUNDRED (\$4,700.00) LEELANAU COUNTY LIQUOR TAX FUNDS FOR SPECIALIZED PREVENTION SERVICES FOR HIGH RISK YOUTH; SECOND BY TERRY NEWTON. MOTION CARRIED.

- 2) Request from Catholic Human Services for \$56,874 Cheboygan County liquor tax to continue prevention initiatives within Cheboygan County through FY20.

MOTION MADE BY JOHN WALLACE TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR FIFTY-SIX THOUSAND EIGHT HUNDRED SEVENTY-FOUR CHEBOYGAN COUNTY LIQUOR TAX DOLLARS (\$56,874.00) TO CONTINUE TO FUND EXISTING PREVENTION INITIATIVES THROUGH FISCAL YEAR 2020; SECOND BY RON QUACKENBUSH. MOTION CARRIED.

- 3) Request from Catholic Human Services for \$41,219 Crawford County liquor tax to continue Crawford County prevention coalition activities through FY20.

MOTION MADE BY TERRY NEWTON TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR FORTY-ONE THOUSAND TWO HUNDRED NINETEEN CRAWFORD COUNTY LIQUOR TAX DOLLARS TO CONTINUE TO FUND EXISTING PREVENTION COALITION ACTIVITIES THROUGH FISCAL YEAR 2020; SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.

- 4) Request from the Health Department of Northwest Michigan for \$102,180 Grand Traverse County liquor tax dollars to continue the initiatives of the Grand Traverse County Drug-Free Coalition through FY20.

Discussion: Ms. Farrell noted a typo in the request. Mr. Vivian voiced appreciation for the list of FY19 accomplishments. Donna Hardies stated that a coalition meeting is scheduled for October 18th and invited SUD Oversight Board Members to attend. Mr. Vivian noted the variance in determining direct and indirect services from one application to the next.

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST BY THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN FOR ONE HUNDRED TWO THOUSAND ONE HUNDRED EIGHT (\$102,180.00) GRAND TRAVERSE LIQUOR TAX DOLLARS TO CONTINUE THE GRAND TRAVERSE COUNTY DRUG-FREE COALITION THROUGH FY20; SECOND BY TERRY NEWTON. MOTION CARRIED.

- 5) Request from the Health Department of Northwest Michigan for \$76,237 Otsego County liquor tax dollars to continue the work of the Substance Use Prevention Youth Coalition (RISE) through FY20.

MOTION MADE BY DUANE SWITALSKI TO APPROVE THE REQUEST BY THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN FOR SEVENTY-SIX THOUSAND TWO HUNDRED THIRTY-SEVEN (\$76,237.00) OTSEGO COUNTY LIQUOR TAX DOLLARS TO CONTINUE TO FUND THE SUBSTANCE USE PREVENTION YOUTH COALITION (RISE) THROUGH FISCAL YEAR 2020; SECOND BY ROBERT DRAVES. MOTION CARRIED.

- 6) Request from the Health Department Northwest Michigan for \$23,963 Antrim County liquor tax dollars, \$23,963 Charlevoix County liquor tax dollars, and \$24,069 Emmet County liquor tax dollars to continue the SAFE Coalition media campaign through FY20.

Discussion: Mr. Vivian asked how progress is checked. Susan Pulaski responded that quarterly reports are submitted to the NMRE. She distributed Sue distributed a summary report. Ms. Farrell asked the media campaign can reach kids that are currently using. Ms. Pulaski stated that new resources are becoming available (My Life My Quit). Mr. Draves asked how needs are prioritized with limited funds. Ms. Pulaski pointed to historical data.

MOTION MADE BY MELISSA ZELENAK TO APPROVE THE REQUEST BY THE HEALTH DEPARTMENT OF NORTHWEST MICHIGAN FOR TWENTY-THREE THOUSAND NINE HUNDRED SIXTY-THREE (\$26,963.00) ANTRIM COUNTY LIQUOR TAX DOLLARS, TWENTY-THREE THOUSAND NINE HUNDRED SIXTY-THREE (\$26,963.00) CHARLEVOIX COUNTY LIQUOR TAX DOLLARS, AND TWENTY-FOUR THOUSAND SIXTY-NINE (\$24,069.00) EMMET COUNTY LIQUOR TAX DOLLARS TO CONTINUE THE SAFE IN

NORTHERN MICHIGAN SUBSTANCE ABUSE EDUCATION COALITION THROUGH FISCAL YEAR 2020; SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.

PUBLIC COMMENT

Let the record show that Mr. Frye called for any public comment during the meeting on this date.

- Mr. Vivian asked what the total amount of PA2 requested annually is proportionate to what NMRE receives in PA2 revenue. This will be provided after the close-out of FY19. Ms. Farrell supported getting balance amounts to providers so that they can put forth informed requests.
- Mr. Switalski asked whether funding for naloxone is available from MDHHS. Ms. Sircely responded, yes, funding is available through the opioid response grants.
- Ms. Brummund asked if the call-in number for the meeting is the same each month; clarification was made that it is.

NEXT MEETING

The next meeting of the Northern Michigan Regional Substance Use Disorder Oversight Board meeting is scheduled for 10:00AM on November 4, 2019 in the NMRE Board Room in Gaylord.

ADJOURN

MOTION MADE BY RON QUACKENBUSH TO ADJOURN THE SEPTEMBER 9, 2019 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SECOND BY CHUCK WELCH. MOTION CARRIED.

Let the record show that Mr. Frye adjourned the meeting at 12:03PM.