

**NORTHERN MICHIGAN REGIONAL ENTITY
ADMINISTRATIVE MANUAL**

POLICY NAME: INCLEMENT WEATHER POLICY
CHAPTER: TWO - GOVERNANCE
POLICY #: 02-01-005
EFFECTIVE DATE: February 19, 2014

PURPOSE

Provide clarity regarding meeting cancellation and safety due to inclement weather.

APPLICATION

Northern Michigan Regional Entity (NMRE) Board and Board Committee meetings

POLICY

It is the policy of the Northern Michigan Regional Entity that all Board Members use their own judgment regarding their ability to safely attend a scheduled meeting. If an individual chooses not to attend in person due to inclement weather, he or she may phone into the meeting.

In the event that a Board Member is attending a meeting, and the weather conditions deteriorate such that the Board Member does not feel safe travelling back home, he or she may secure a hotel room and the NMRE will reimburse the expense.

Meeting Cancellation: In the event that weather is causing concern, the NMRE CEO will, after researching current weather conditions throughout the region, consult with the Board Chair. If it is believed that not enough members will attend in person to constitute a quorum, the Board Chair and CEO may decide to cancel the meeting. In that event, the CEO will contact each CMH Board CEO, who will, in turn, contact the Board Members from that CMHSP. Such decisions will be made three hours prior to the scheduled start time.

REVISED:

REVIEWED: December 23, 2015

APPROVED: February 19, 2014

Signed copy is on file with NMRE

Dave Schneider
Northern Michigan Regional Entity Chief Executive Officer

Date

Signed copy is on file with NMRE

Joe Stone
Northern Michigan Regional Entity Board Chair

Date