

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT BOARD MEETING
10:00AM – SEPTEMBER 14, 2020
VIA TELECONFERENCE/MICROSOFT TEAMS**

ATTENDEES:	Carolyn Brummund (Alcona), Brenda Fournier (Alpena), Melissa Zelenak (Antrim), Linda Farrell (Benzie), Robert Draves (Charlevoix), John Wallace (Cheboygan), Sherry Powers (Crawford), Terry Newton (Emmet), Chuck Welch (Grand Traverse), Jay O’Farrell (Iosco), Gwenne Allgaier (Leelanau), Richard Schmidt (Manistee), Dean Vivian (Missaukee), Roger Frye (Montmorency), Ron Quackenbush (Ogemaw), Chuck Varner (Oscoda), Duane Switalski (Otsego), Tim Muckenthaler (Roscommon, Gary Taylor (Wexford)
STAFF IN ATTENDANCE:	Eric Kurtz, Sara Sircely, Deanna Yockey, Carol Balousek
PUBLIC IN ATTENDANCE:	Lisa Anderson, Chip Cieslinski, Margie Rich

CALL TO ORDER

Let the record show that Chairman Frye called the meeting to order at 10:04AM.

ROLL CALL

Let the record show that all NMRE Substance Use Disorder Oversight Board Members were in attendance (virtually) for the meeting on this date.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The July 6, 2020 minutes were included in the materials for the meeting on this date.

MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR JULY 6, 2020; SUPPORT BY CHUCK WELCH. TOOK PLACE.

An error was noted at the bottom of page 4 of the minutes which will be corrected.

**MS. BRUMMUND AMENDED HER MOTION TO INCLUDE THE CORRECTION. MR. WELCH AMENDED HIS SUPPORT.
ROLL CALL VOTE.**

“Yea” Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Tim Muckenthaler, Terry Newton, Jay O’Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner

“Nay” Votes: Null

MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that there were no additions to the meeting Agenda proposed.

MOTION MADE BY RON QUACKENBUSH TO APPROVE THE AGENDA FOR THE SEPTEMBER 14, 2020 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SUPPORT BY JAY O'FARRELL. ROLL CALL VOTE.

“Yea” Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Tim Muckenthaler, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner

“Nay” Votes: Null

MOTION CARRIED.

CORRESPONDENCE

Let the record show that the proposed NMRE Substance Use Disorder Oversight Board meeting schedule for fiscal year 2021 was included in the meeting materials.

MOTION MADE BY JAY O'FARRELL TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD SCHEDULE FOR FISCAL YEAR 2021 AS PRESENTED AND REVIEWED ON THIS DATE; SUPPORT BY CHUCK WELCH. ROLL CALL VOTE.

“Yea” Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner

“Nay” Votes: Null

MOTION CARRIED.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to any of the meeting agenda items; none were noted.

INFORMATIONAL REPORTS

Admissions

The revised admissions report though July 31, 2020 was sent earlier on this date. Overall admissions are down 5.48% from FY19. The data showed that males make up most of the individuals served at 59.84%, outpatient is the highest level of treatment at 51.57%, and alcohol is the most prevalent primary substance at 53.95% (opiates second at 14.14%). Sara Sircely noted that methamphetamine use is rising throughout the region: 8.94% in FY20 vs. 5.30% in FY19.

Ms. Allgaier drew attention to the Total Admissions numbers which reflect a downward swing of 27.91% since FY17. She asked for any reason for the significant decline in the number of individuals served. Ms. Sircely noted a difference in reporting. Individuals don't need a "new admission" to move to a different level of care within the same provider. It was also noted that residential services decreased in some cases by half April through June of this year due to the coronavirus pandemic. Outpatient no-show rates, however, decreased during the same period with the use of telehealth services. Ms. Sircely added that some NMRE Providers do not offer the "low intensity" residential service; this has been identified as a problem with the current continuum of care.

Finance

Monthly Report

SUD services through June 30, 2020 showed all funding source revenue of \$15,251,981, and \$12,574,394 in expenses, resulting in a net surplus of \$2,677,587. Total PA2 funds were reported as \$5,861,658.

Projects List

The Liquor Tax Projects List for FY21 was included in the materials for the meeting on this date. Ms. Farrell noted that the request for Medication Assisted Treatment amount provided for Manistee County should be \$80,086 rather than the \$90,086 shown. Ms. Sircely agreed with the corrected amount. Ms. Brummund asked about the "Anticipated Prevention Block Grant Overage" column, specifically the blank spaces for Grand Traverse and Leelanau counties. Ms. Sircely responded that no overages are anticipated for Grand Traverse and Leelanau counties; more about the anticipated overages will be discussed under a later agenda item. Mr. Vivian asked whether the NMRE has made any progress with establishing minimum PA2 fund balances. Ms. Sircely reported that staff is working on the request and getting information from other PIHPs. Mr. Kurtz added that it will take considerable thought. An overall fund balance will be easier to set than setting a minimum balance for each county.

FY21 Budget

Deanna Yockey reviewed the SUD portion of the FY21 budget, approved by the NMRE Board on August 26, 2020.

- The total operating revenue was projected as \$21,347,711
- The total expenses were projected as \$18,746,318
- FY21 ending balance was projected as a surplus of \$2,601,393

MOTION MADE BY LINDA FARRELL TO RECOMMEND THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER PROPOSED BUDGET FOR FISCAL YEAR 2021 AS PRESENTED AND REVIEWED ON THIS DATE; SUPPORT BY MELISSA ZELENAK. ROLL CALL VOTE.

"Yea" Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner, Melissa Zelenak

"Nay" Votes: Null

MOTION CARRIED.

Potential Overages of Block Grant

Ms. Sircely explained that if expenses for treatment and prevention services exceed block grant dollars; liquor tax can be used to supplement costs. The figures included in the "Anticipated Prevention Block Grant Overage" column of the Project Lists Report were reviewed.

FUNDING REQUESTS

Recommendations List

A summary of NMRE staff recommendations related to Liquor Tax use requests was included in the materials for the meeting on this date per prior request of the NMRE SUD Oversight Board.

FY20 Continuation Requests

Continuation requests were reviewed to continue projects approved in FY20 into FY21, with remaining fund balances.

- 1) Catholic Human Services – Grand Traverse County - \$100,000

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST FROM CATHOLIC HUMAN SERVICES TO CARRY FORWARD GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) UNUSED IN FISCAL YEAR 2020 INTO FISCAL YEAR 2021; SUPPORT BY CAROLYN BRUMMUND. ROLL CALL VOTE.

"Yea" Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner, Melissa Zelenak

"Nay" Votes: Null

MOTION CARRIED.

- 2) MiPHY Incentive Payments – All participating schools within the NMRE 21-county region. Incentive payments in the amount of \$500 per grade, per school were requested. It was noted that it is difficult to ascertain a total amount currently. Ms. Sircely offered to seek additional information. After discussion, the decision was made to bring this request back for approval in November.

- 3) Anti-Vaping Campaign – All participating schools within the NMRE 21-county region.

MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE REQUEST TO CARRY FORWARD LIQUOR TAX FUNDS IN THE AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) UNUSED IN FISCAL YEAR 2020 INTO FISCAL YEAR 2021 TO OBTAIN ANTI-VAPING CURRICULUM; SUPPORT BY GWENNE ALLGAIER. ROLL CALL VOTE.

"Yea" Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner, Melissa Zelenak

"Nay" Votes: Null

MOTION CARRIED.

New FY21 Applications

- 1) Centra Wellness Network – Benzie County: \$13,501 & Manistee County: \$80,086 – MAT Services
As clarified earlier during the meeting, the amount for Manistee County was corrected to \$80,086. Mr. Schmidt questioned why this request was recommended by the NMRE when the amount requested exceeds the current Manistee County fund balance. Ms. Sircely noted that fund balances don't take into consideration dollars allocated and additional revenue. Ms. Farrell expressed that the program has grown significantly and is viewed to be very successful. Mr. Kurtz agreed that the request should circle back to Centra Wellness Network to consider what portion can be covered by Medicaid. The decision was made to take no action on this request on this date.
- 2) AuSable Valley CMH – Ogemaw County: \$53,076 & Iosco County: \$46,742 – Jail Services
It was noted that approximately 95% of the funding requested would be used pay for staff to provided SUD services within the jails.

MOTION MADE BY JAY O'FARRELL TO APPROVE THE REQUEST BY AUSABLE VALLEY COMMUNITY MENTAL HEALTH AUTHORITY FOR LIQUOR TAX DOLLARS IN THE AMOUNT OF FIFTY THREE THOUSAND SEVENTY SIX DOLLARS FOR OGEMAW COUNTY AND FORTY SIX THOUSAND SEVEN HUNDRED FORTY-TWO FOR IOSCO COUNTY TO PROVIDE SUBSTANCE USE DISORDER SERVICES WITHIN THE JAILS OF THE STATED COUNTIES; SUPPORT BY RON QUACKENBUSH. ROLL CALL VOTE.

“Yea” Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O'Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner, Melissa Zelenak

“Nay” Votes: Null

MOTION CARRIED.

- 3) Centra Wellness Network – Benzie County: \$9,085 – Benzie Area Youth (BAY) Coalition
Mr. Welch questioned the amount of \$3,000 allocated for a fiscal audit. Ms. Sircely agreed to obtain additional information from Centra Wellness Network. the decision was made to bring this request back for approval in November.
- 4) Catholic Human Services – Kalkaska County: \$52,404 – Live Well Kalkaska Substance Free Coalition

MOTION MADE BY JOHN WALLACE TO APPROVE THE REQUEST FROM CATHOLIC HUMAN SERVICES FOR KALKASKA COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF FIFTY-TWO THOUSAND FOUR HUNDRED FOUR DOLLARS (\$52,404.00) TO FUND THE LIVE WELL KALKASKA SUBSTANCE FREE PREVENTION COALITION; SUPPORT BY CHUCK WELCH. ROLL CALL VOTE.

“Yea” Votes: Gwenne Allgaier, Carolyn Brummund, Bob Draves, Linda Farrell, Roger Frye, Brenda Fournier, Terry Larson, Terry Newton, Jay O’Farrell, Sherry Powers, Ron Quackenbush, Richard Schmidt, Duane Switalski, Gary Taylor, Dean Vivian, John Wallace, Chuck Welch, Chuck Varner, Melissa Zelenak

“Nay” Votes: Null

MOTION CARRIED.

Ms. Sircely commented that other requests were received that were not brought forward; input was requested for the SUD Oversight Board Members representing the affected counties in an effort to improve communication and tighten up processes.

PUBLIC COMMENT

Lisa Anderson, Certified Prevention Specialist with Catholic Human Services, thanked Substance Use Disorder Oversight Board Members for the approval of liquor tax funds. The review process was reviewed. The “checklist” from the PA2 Application will be included in the November meeting materials.

NEXT MEETING

Let the record show that the next meeting was scheduled for 10:00AM on November 2, 2020. Mr. Frye requested an in-person meeting which will be pursued.

ADJOURN

Let the record show that Chairman Frye adjourned the meeting 11:27AM.