

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT BOARD MEETING
10:00AM – SEPTEMBER 12, 2022
GAYLORD CONFERENCE ROOM**

ATTENDEES:	Carolyn Brummund (Alcona), Robert Adrian (Alpena), John Wallace (Cheboygan), Dave Freedman (Grand Traverse), Richard Schmidt (Manistee), Don Edwards (Montmorency), Ron Quackenbush (Ogemaw), Chuck Varner (Oscoda), Doug Johnson (Otsego), Terry Larson (Presque Isle), Tim Muckenthaler (Roscommon), Gary Taylor (Wexford)
VIRTUAL ATTENDEES:	Tim Markey (Benzie), Robert Draves (Charlevoix), Sherry Powers (Crawford)
ABSENT:	Melissa Zelenak (Antrim), Terry Newton (Emmet), David Comai (Kalkaska), Jay O’Farrell (Iosco), Greg McMorrow (Leelanau)
STAFF:	Eric Kurtz, Pamela Polom, Sara Sircely, Carol Balousek
PUBLIC:	Joanie Blamer, Chip Cieslinski, Donna Hardies, Caitlin Koucky, Susan Pulaski, Kara Steinke

CALL TO ORDER

Let the record show that Ms. Brummund called the meeting to order at 10:00AM.

ROLL CALL

Let the record show that David Comai, Greg McMorrow, Terry Newton, Jay O’Farrell, and Melissa Zelenak were absent with notice for the meeting on this date; all remaining Substance Use Disorder Oversight Board Members were in attendance either in Gaylord or remotely.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The July minutes were included in the materials for the meeting on this date.

MOTION BY TERRY LARSON TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR JULY 11, 2022; SUPPORT BY CHUCK VARNER. MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that no additions or revisions to the meeting Agenda were proposed.

MOTION BY DOUG JOHNSON TO APPROVE THE AGENDA FOR THE SEPTEMBER 12, 2022 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SUPPORT BY JOHN WALLACE. MOTION CARRIED.

CORRESPONDENCE

- 1) A memorandum from Jeff Wieferich at MDHHS dated August 15, 2022 to PIHP Directors regarding the availability of additional Substance Abuse Prevention and Treatment (SAPT) Block Grant funds effective October 1, 2022 to establish a discharge support/complex care management position.
- 2) The SUD portion of the NMRE's FY23 budget.

Correspondence items were shared for informational purposes.

ANNOUNCEMENTS

Don Edwards, new appointee to the NMRE SUD Oversight Board by the Montmorency County Board of Commissioners, was introduced to the group.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Ms. Brummund called for any conflicts of interest to any of the meeting agenda items; none were declared.

ELECTION OF BOARD CHAIRPERSON

The Bylaws of the Northern Michigan Regional Entity Substance Use Disorder Oversight Board were included in the materials for the meeting on this date. Pursuant to Section 5.4 of the Bylaws, " In the event of the death, resignation, removal or other inability to serve of any officer, the Board shall elect a successor who shall serve until the expiration of the normal term of such officer or until his or her successor has been elected."

Call for Nominations

Board Chair

MOTION BY TERRY LARSON TO NOMINATE CAROLYN BRUMMUND AS NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD CHAIR; SECOND BY CHUCK VARNER.

Ms. Brummund called three times for additional nominations; none were brought forward.

MOTION MADE BY DOUG JOHNSON TO CLOSE NOMINATIONS; SUPPORT BY ROBERT ADRIAN. MOTION CARRIED.

VOTING TOOK PLACE ON MR. LARSON'S MOTION. MOTION CARRIED.

Vice-Chair

MOTION BY JOHN WALLACE TO NOMINATE RICHARD SCHMIDT AS NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD VICE-CHAIR; SECOND BY GARY TAYLOR.

Ms. Brummund called three times for additional nominations; none were brought forward.

MOTION MADE BY TERRY LARSON TO CLOSE NOMINATIONS; SUPPORT BY JOHN WALLACE. MOTION CARRIED.

NOMINATIONS WERE CLOSED AND VOTING TOOK PLACE ON MR. WALLACE'S MOTION. MOTION CARRIED.

Let the record show that the Northern Michigan Regional Entity Substance Use Disorder Oversight Board Officers shall be:

- Carolyn Brummund – Chair
- Richard Schmidt – Vice Chair

INFORMATIONAL REPORTS

Admissions

The admissions report through August 31, 2022 was included in the materials for the meeting on this date. Overall admissions were down 4.83% from August of 2021. The data showed that outpatient was the highest level of treatment admissions at 47%, and alcohol was the most prevalent primary substance at 54% (heroin was second at 16%). Ms. Sircely noted that methamphetamine use is rising throughout the region reported as 15% vs. 12.6% in FY21.

Admissions data by county was requested which Ms. Sircely agreed to provide.

Opioid settlement funds were discussed. Counties have been encouraged to work with local coalitions to assess areas of need. Mr. Kurtz noted that PIHPs are loosely connected to the Opioid Advisory Commission; he offered to send a memorandum offering input regarding how opioid settlement funds may best be allocated in the region.

Finance

June 2022 Monthly Report

SUD services through June 30, 2022 showed all funding source revenue of \$18,837,111 and \$15,824,090 in expenses, resulting in a net surplus of \$3,013,021. Total PA2 funds were reported as \$4,888,310.

RECOMMENDATION ITEMS

FY23 Grant Recommendations

A summary of SUD grants for FY23 was included in the meeting materials.

American Rescue Plan Act Substance Abuse Block Grant (ARPA SABG)	\$	354,060
Pregnant and Postpartum Grant (PPW)	\$	174,405
Gambling Disorder Prevention	\$	200,000
Tobacco	\$	4,000
COVID Substance Abuse Block Grant (COVID SABG)	\$	814,840
State Opioid Response (SOR) 3	\$	2,043,989
Total	\$	3,591,294

Clarification was made that the ARPA grant is active through FY25; the amount presented represents FY23 funding.

It was noted that the COVID Grant ends March 14, 2023. The amount of \$405,242 under "Treatment Services" will be used to implement a regional Alcohol Health Home program.

MOTION BY ROBERT ADRIAN TO APPROVE FISCAL YEAR 2023 GRANT FUNDING AS PRESENTED AND REVIEWED ON THIS DATE; SUPPORT BY JOHN WALLACE. ROLL CALL VOTE.

"Yea" Votes: R. Adrian, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

"Nay" Votes: Nil

Abstentions: C. Brummund

MOTION CARRIED.

FY23 Liquor Tax Request Recommendations

A summary of the liquor tax requests that will be presented for review and approval on this date, including NMRE staff recommendations, was included in the meeting materials.

PA2 Fund Use Requests

- 1) Addiction Treatment Services – Recovery Month Event

Grand Traverse	\$	10,000.00
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The recommendation by NMRE was to approve.

MOTION BY DAVE FREEDMAN TO APPROVE THE REQUEST FROM ADDICTION TREATMENT SERVICES FOR LIQUOR TAX FUNDS IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000.00) TO SUPPORT A RECOVERY MONTH EVENT IN GRAND TRAVERSE COUNTY; SUPPORT BY RON QUACKENBUSH. ROLL CALL VOTE.

"Yea" Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

"Nay" Votes: Nil

MOTION CARRIED.

- 2) Bear River Health – SOR 2 Coverage for September 30, 2022

Cheboygan	\$	71.44
Otsego	\$	480.00
Total	\$	551.44

The recommendation by NMRE was to approve.

MOTION BY RON QUACKENBUSH TO APPROVE THE REQUEST FROM BEAR RIVER HEALTH FOR LIQUOR TAX FUNDS IN THE AMOUNT OF FIVE HUNDRED FIFTY-ONE DOLLARS AND FORTY-FOUR CENTS (\$551.44) TO FUND STATE OPIOID RESPONSE TWO (SOR 2) SERVICES ON SEPTEMBER 30, 2022; SUPPORT BY TERRY LARSON. ROLL CALL VOTE.

"Yea" Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

"Nay" Votes: Nil

MOTION CARRIED.

3) Michigan Rehabilitation Services – Employment Support Services

All NMRE Counties \$ 35,000.00

The recommendation by NMRE was to approve. County percentages will be based on actual use.

MOTION BY RICHARD SCHMIDT TO APPROVE THE REQUEST FROM MICHIGAN REHABILITATION SERVICES FOR LIQUOR TAX FUNDS IN THE AMOUNT OF THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) FOR EMPLOYMENT SUPPORT SERVICES IN THE NORTHERN MICHIGAN REGIONAL ENTITY TWENTY-ONE (21) COUNTY REGION; SUPPORT BY GARY TAYLOR.

"Yea" Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

"Nay" Votes: Nil

MOTION CARRIED.

4) Community Recovery Alliance – Recovery Support Services

Antrim	\$	10,131.84
Charlevoix	\$	10,694.72
Cheboygan	\$	10,694.72
Emmet	\$	14,072.00
Otsego	\$	10,694.72
Total	\$	\$56,288.00

The recommendation by NMRE was to approve. A potential 50% reduction may be warranted for Otsego County due to county fund balances; if funds are available, the full amount will be paid. SOR 3 funding will also be utilized as an additional resource.

MOTION BY RON QUACKENBUSH TO APPROVE THE REQUEST FROM COMMUNITY RECOVERY ALLIANCE FOR LIQUOR TAX FUNDS IN THE AMOUNT OF FIFTY-SIX THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS (\$56,288.00) TO PROVIDE RECOVERY SUPPORT SERVICES IN ANTRIM, CHARLEVOIX, CHEBOYGAN, EMMET, AND OTSEGO COUNTIES; SUPPORT BY DOUG JOHNSON. ROLL CALL VOTE.

"Yea" Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

"Nay" Votes: Nil

MOTION CARRIED.

5) Catholic Human Services – Jail Services

Missaukee	\$	25,758.60
Wexford	\$	57,201.40
Total	\$	82,996.00

The recommendation by NMRE was to approve.

MOTION BY CHUCK VARNER TO APPROVE THE REQUEST FROM CATHOLIC HUMAN SERVICES FOR LIQUOR TAX FUNDS IN THE AMOUNT OF EIGHTY-TWO THOUSAND NINE HUNDRED NINETY-SIX DOLLARS (\$82,996.00) TO SUPPORT JAIL SERVICES IN MISSAUKEE AND WEXFORD COUNTIES; SUPPORT BY GARY TAYLOR. ROLL CALL VOTE.

“Yea” Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

“Nay” Votes: Nil

MOTION CARRIED.

6) Child and Family Services of Northwestern Michigan – Youth Employment for Success (YES!) Program

Grand Traverse	\$	10,212.00
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The recommendation by NMRE was to approve. The original total amount requested was \$20,424; a 50% reduction was made due to the county fund balance. Additional funding may be requested in the future at which point the fund balance will be reviewed.

MOTION BY ROBERT ADRIAN TO APPROVE THE REQUEST FROM CHILD AND FAMILY SERVICES OF NORTHWESTERN MICHIGAN FOR LIQUOR TAX FUNDS IN THE AMOUNT OF TEN THOUSAND TWO HUNDRED TWELVE DOLLARS (\$10,212.00) TO SUPPORT THE YOUTH EMPLOYMENT FOR SUCCESS PROGRAM IN GRAND TRAVERSE COUNTY; SUPPORT BY DAVE FREEDMAN. ROLL CALL VOTE.

“Yea” Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

“Nay” Votes: Nil

MOTION CARRIED.

7) Catholic Human Services – Peer Recovery Program

Alcona	\$	13,699.82
Alpena	\$	37,670.20
Crawford	\$	18,406.28
Grand Traverse	\$	103,282.62
Montmorency	\$	12,242.62
Ogemaw	\$	27,768.90
Otsego	\$	28,904.25
Presque Isle	\$	16,929.22
Roscommon	\$	31,625.66
Wexford	\$	44,041.66
Total	\$	397,951.00

It was noted that this request was brought back from the July meeting. The request originally included Benzie and Manistee counties; Benzie and Manistee counties were removed at the request of Mr. Schmidt.

The recommendation by NMRE was to approve. A potential 50% reduction may be warranted for Grand Traverse and Otsego Counties due to county fund balances; if funds are available, the full amount will be paid.

MOTION BY RICHARD SCHMIDT TO APPROVE THE REQUEST FROM CATHOLIC HUMAN SERVICES FOR LIQUOR TAX FUNDS IN THE AMOUNT OF THREE HUNDRED NINETY-SEVEN THOUSAND NINE HUNDRED FIFTY-ONE DOLLARS (\$397,951.00) TO THE SUPPORT PEER RECOVERY PROGRAM IN ALCONA, ALPENA, CRAWFORD, GRAND TRAVERSE, MONTMORENCY, OGEMAW, OTSEGO, PRESQUE ISLE, ROSCOMMON, AND WEXFORD COUNTIES; SUPPORT BY DOUG JOHNSON. ROLL CALL VOTE.

“Yea” Votes: R. Adrian, C. Brummund, D. Edwards, D. Freedman, D. Johnson, T. Larson, T. Muckenthaler, R. Quackenbush, R. Schmidt, G. Taylor, C. Varner, J. Wallace

“Nay” Votes: Nil

MOTION CARRIED.

Let the record show that the total amount of liquor tax funds recommended for approval on this date was **\$592,998.44**.

PROPOSED FY23 MEETING SCHEDULE

The proposed meeting schedule for FY23 was included in the materials for the meeting on this date. Mr. Quackenbush requested that the July 3rd meeting be moved to July 10th.

MOTION BY JOHN WALLACE TO APPROVE THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD MEETING SCHEDULE FOR FISCAL YEAR 2023 AS AMENDED; SUPPORT BY DAVE FREEDMAN. MOTION CARRIED.

The FY23 meeting schedule will be posted to the [Northern Michigan Regional Entity - Northern Michigan Regional Entity \(nmre.org\)](http://Northern Michigan Regional Entity - Northern Michigan Regional Entity (nmre.org)).

PUBLIC COMMENT

Let the record show that no comments from members of the public were expressed.

NEXT MEETING

The next meeting was scheduled for November 7, 2022 at 10:00AM.

ADJOURN

Let the record show that Ms. Brummund adjourned the meeting at 11:48AM.